INTERDISCIPLINARY RESEARCH GRANT REVIEW CHECKLIST

1. **COVER PAGE (USE TEMPLATE PROVIDED)**
   - ☐ Maximum 1 page
   - ☐ Title
   - ☐ Names and departments of faculty involved (must have at minimum two from two departments)
   - ☐ Signatures from department chairs and/or supervisors
   - ☐ Total Funding amount requested
   - ☐ Summary or Abstract (200 words)

2. **PROPOSAL NARRATIVE**
   - ☐ Maximum 5 pages
   - ☐ Is the proposal written with a non-specialist audience in mind?
   - ☐ Introduction: (1) Provides background summary of previous work with peer-reviewed citations; (2) Describes significance/value of the interdisciplinary research.
   - ☐ Goals/Objectives -- Provide the goals, interdisciplinary nature, anticipated outcomes, and the value of the research.
   - ☐ Methods and Assessment: (1) Describes data collection; (2) Describes activities, experiments, surveys, and research tools; (3) Statement on IRB: Has the applicant applied for IRB already? Does applicant propose timeline and plan for IRB approval?
   - ☐ Collaboration: What role does each faculty member have in the proposed project?
   - ☐ Timeline: Describes feasibility of project within one year; outlines anticipated start and end dates within one year project timeline
   - ☐ Evaluation/Dissemination: Describe your plans for dissemination of your research results to the appropriate community. Where do you plan to publish or present your research and continuation of the research beyond the funding period?

3. **BUDGET WORKSHEET (USE TEMPLATE PROVIDED)**
   - ☐ Thoroughly complete the budget worksheet and attach it to your proposal. Be sure to also complete the budget sheet in Cayuse.
   - ☐ Budget Justification: provide narrative justification for each item in budget. If project cost exceeds award funding, describe plans for other sources of funding. Does budget match the appropriate subcategory?

4. **LITERATURE CITED**
   - ☐ Includes relevant, peer-reviewed resources

5. **CURRICLUM VITAE**
   - ☐ Current curriculum vitae (2 pages maximum) of faculty members participating in the research project.