



UNIVERSITY OF SOUTHERN INDIANA

Calendar for Faculty Personnel Decisions 2025-2026

REAPPOINTMENT REVIEW for Tenure Track Assistant Professors* (1st review) and Clinical Assistant Professors for Two-Year Contract*

Please check with your college office to determine the portfolio submission and college review deadlines.

October 13, 2025 College dean recommendations due to Provost for administrative review

December 1, 2025 Faculty notification from Provost

REAPPOINTMENT REVIEW for Tenure Track Assistant Professors* (2nd review) and Clinical Associate Professors for Three-Year Appointment and Clinical Professors for Five-Year Appointment

Please check with your college office to determine the portfolio submission and college review deadlines.

February 23, 2026 College dean/library director recommendations to Provost for administrative review

April 20, 2026 Faculty notification from Provost

* Tenure eligible faculty are hired on an initial two-year appointment, with reconsideration for a second two-year contract in the fall semester of their second year of service. Review for reappointment to a final three-year appointment occurs in the spring semester of the third year of service. COVID timeline extensions taken will affect reappointments and tenure timeline. Adjustments to reflect tenure credit upon hire are shown on page 2 of this document.

REAPPOINTMENT REVIEW of Instructors and Teaching Faculty for 2026-2027 Appointments

Please check with your college office to determine the portfolio submission and college review deadlines.

March 2, 2026 College dean/library director forwards appraisal to Provost

ANNUAL REPORT (FAR) - For Full-time Faculty

December 1, 2025 Faculty Annual Report instructions sent to all faculty

January 30, 2026 Faculty Annual Report deadline - faculty to update their annual activities and submit their FAR in Watermark.

February 23, 2026 FAR reviews submitted from chairs to college dean/library director in Watermark

March 16, 2026 College dean/library director submits all FARs to Provost in Watermark

PROMOTION/TENURE REVIEW

June 2, 2025 Faculty submits intent to apply for Professor, Clinical Professor, Advanced Instructor, Teaching Associate Professor to college dean/library director in Watermark

June 2, 2025 College deans/library director notifies CETL to initiate portfolio coordination

September 26, 2025 College deans/library director submit department and college review committee membership and review timeline to Provost's Office and CETL.

October 1, 2025 Faculty applicant deadline to submit portfolio documents in Watermark

November 21, 2025 College review committee(s) and chair recommendations due to college dean/library director

January 21, 2026 College dean/library director submits recommendations to Provost's Office

** Faculty applicants may request University Promotions Committee (UPC) review within 7 business days of Dean/Director's notification of recommendation to Provost, if applicable; automatic submission to UPC when reviews lack agreement.

January 21, 2026 Faculty applicant deadline to request University Promotions Committee review**

March 16, 2026 University Promotions Committee submits recommendations to Provost **

April 1, 2026 Provost recommendations to President

April 14, 2026 President recommendations to Board of Trustees (Board of Trustees Meeting on 5.08.26)

LEAVE OF ABSENCE - During 2026-2027 Academic Year

September 2, 2025 Applications to college dean/library director in Watermark

October 6, 2025 College dean/library director submits recommendations to Provost

HOW TO CALCULATE TENURE DATES for Tenure Track Faculty

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Refer to [University Faculty Handbook](#): Section C.13.Criteria for Promotion and Tenure; and Section C.13. Process for Promotion and Tenure for Promotion-Eligible Faculty.

Hire date: August 2025

Credit toward tenure: 0 Years

Offer letter will read: “You are eligible to apply for tenure in your sixth (6th) year of full-time service at the University of Southern Indiana.”

Tenure Decision: Spring 2031

Tenure Effective: Fall 2031

Pre-tenure Timeline: Appointments, Reviews, and Portfolio Submissions

Year 1	2025-26	Year 1 of 1st 2-year appointment	
Year 2	2026-27	Year 2 of 1st 2-year appointment	Reappointment review in Fall 2026 for 2nd 2-year appointment
Year 3	2027-28	Year 1 of 2nd 2-year appointment	Reappointment review in Spring 2028 for final 3-year appointment
Year 4	2028-29	Year 2 of 2nd 2-year appointment	
Year 5	2029-30	Year 1 of final 3-year appointment	
Year 6	2030-31	Year 1 of 2nd 2-year appointment	Tenure/Promotion review in Fall 2030
Year 7	2031-32	Tenured or final year	

Hire date: August 2025

Credit toward tenure: 1 Year

Offer letter will read: “You are eligible to apply for tenure in your fifth (5th) year of full-time service at the University of Southern Indiana.”

Tenure Decision: Spring 2030

Tenure Effective: Fall 2030

Pre-tenure Timeline: Appointments, Reviews, and Portfolio Submissions

Year 2	2025-26	Year 2 of 1st 2-year appointment	Reappointment review in Fall 2025 for 2nd 2-year appointment
Year 3	2026-27	Year 1 of 2nd 2-year appointment	Reappointment review in Spring 2027 for final 3-year appointment
Year 4	2027-28	Year 2 of 2nd 2-year appointment	
Year 5	2028-29	Year 1 of final 3-year appointment	
Year 6	2029-30	Year 1 of 2nd 2-year appointment	Tenure/Promotion review in Fall 2029
Year 7	2030-31	Tenured or final year	