

University of Southern Indiana
Council of Department Chairs and Program Directors Meeting
Wednesday, January 25, 2023
8:30 a.m.
BE 3024

Attendance:

Armeanu, Oana I.	Hardgrave, Jason D.	Purcell, Kenneth
Broshears, Michael (Brody)	Holt, Emily	Reynolds, Erin
Chan Hilton, Amy	Hitchcock, David.	Schroer, Todd J.
Christensen Blair, Sara	Hostetler, Marna M.	Shefveland, Kristalyn
Conaway, Charles (Chuck)	Hudson, Rick A.	Smothers, Moriah
Connerton, Charlotte	Jensen, Jessica Garcés	Walsh, Kenneth E.
Durham, Wesley T.	Kuban, Paul A.	Weimer, Paul
Foroughi, Abbas	Maria, Tony	Young, Beth
Frimming, Renee	McKibban, Amie R.	Eaton, Alex
Dennis (Gilles), Erin E.	Milewicz, Chad	Hille, Kim
Update: Mikel Hand (replaces Melissa Hall)	Noland, Thomas	Delaney, Kim
	Popescu-Sandu, Oana	Berg, Bartell

Meeting ran by Andy Buck, called to order at 8:30
Minutes by Moriah Smothers

1. Approval of minutes from November 30, 2022
 - a. Minutes were approved.
2. Announcements
 - i. Moriah Smothers taking notes in place of Jill Raisor.
 - ii. Amy Chan Hilton: 7th annual Celebration of Teaching Learning on February 7th and 2nd annual Open Class Visits.
3. Discussion items:
 - a. *Getting to know* – Austin Siders, Chief Information Officer
 - i. Working on the Slate CRM.
 - ii. Currently identifying area that need improvement within the strategic plan and plan to move forward with identified areas in a strategic manner.
 - iii. IT strategic planning is forthcoming.
 - iv. Next month there will be the first fully simulated phishing campaign.
 - b. *Division 1 and academic programs* – Alex Eaton, Associate Director of Athletics
 - i. Kim Hille is the faculty academic representative (FAR) for athletics. Faculty should contact her and not coaches if there is an unresolved academic issue with a student athlete.
 - ii. NCAA faculty tips for teaching and advising athletes with corresponding handout.
 - iii. Advising basics were presenting to assist faculty in advising student athletes, The advising worksheet was discussed and encouraged.
 - iv. Faculty will begin doing regular interval grade checks for student athletes.

- c. *Banner 9* – Angel Nelson, Associate Registrar
 - i. Required upgrade to Banner 9; the faculty module is complete, and the student module is next.
 - ii. Angel Nelson will email the training handout to the group via Andy Buck.
 - iii. If access is needed due to administrative role, the faculty member should contact Angel
 - iv. Banner training will be offered in a few weeks.

- d. *Program reviews* – ideas for discussion during next meeting in February
 - i. Brainstorming and sharing best practices for completing the program reviews will comprise most of the meeting in February.

4. Open items

Next meeting: February 22, 2023

Meeting adjourned at 9:50