

# USI Social Fraternity and Sorority Reinstatement Policy – Updated: July 2025

This policy applies to social fraternities and sororities that are seeking reinstatement from the University of Southern Indiana where the chapter has been suspended by the University for five years or more from the date of departure from the University. The date of departure shall be the date of the final conduct letter informing the chapter of their loss of recognition.

## **A. Application for Reinstatement**

A chapter that meets the above criteria may apply for reinstatement through Center for Campus Life by submitting an application with the information detailed below. The application will be reviewed by the Center for Campus Life within 15 business days to ensure that the requirements outlined below are satisfied. If any required application materials are missing, Center for Campus Life shall provide notice to the organization and give them an opportunity to provide the missing materials. If the chapter does not provide the required materials within 15 business days, Center for Campus Life may deny the application. Following a review by the Center for Campus Life, to ensure that requirements contained below are satisfied, the application will be forwarded to the relevant governing council for review.

### **Reinstatement Application Materials**

Application materials for petitioning organizations must include the following to be eligible to participate fully in the review process:

1. *Letter of Intent* - detailing why the organization is interested in reestablishing a chapter at University of Southern Indiana and why they believe the relationship would be mutually beneficial for USI students, relevant governing council, broader campus community, and the inter/national organization.
2. Documentation of non-profit status with the Internal Revenue Service (IRS)
3. Proof of liability insurance in alignment with the expectations.
  - *Commercial General Liability insurance (including bodily injury, property damage, personal injury) with limits of not less than \$1,000,000 per occurrence/combined single limit.*
4. Submit a copy of the organization policies and education related to alcohol, other drugs, hazing, risk management and crisis response protocol.
5. If applicable, verification if the organization is affiliated with any of the following:
  - National Asian Pacific Islander American Panhellenic Association (NAPA)
  - National Association of Latino Fraternal Organizations (NALFO)
  - North-American Interfraternity Conference (NIC)
  - National Multicultural Greek Council (NMGC)
  - National Pan-Hellenic Council (NPHC)
  - National Panhellenic Conference (NPC)
6. Documentation of good standing related to disciplinary and financial matters with the inter/national organization.
7. Provide a list and rationale of any chapter closures and/or suspensions in the last five years
8. Thorough outline of membership costs

- New member dues
  - Initiation fees
  - Membership dues
  - Average local chapter dues
  - Available financial support resources
9. Organization policies, programs, and resources related to the following:
- Membership intake policies and guidelines (if applicable)
  - Complete new member program
  - Officer resources and training programs
  - Diversity, equity, and inclusion initiatives
  - Member and leadership development programs
  - Minimum standards for potential new members and active members
  - Academic support programs and resources
  - Philanthropy and service initiatives and partnerships
  - Accreditation program (if applicable)
  - Risk management and crisis response policies, resources, and programs
  - Sample chapter constitution and bylaws
  - Code of conduct and/or judicial procedures
10. Organizational support
- Name, address, and contact information of chapter alumni/ae advisor(s), as well as written confirmation of their willingness to serve in this role for a specified length of time. The chapter must be prepared to submit a list of three willing advisors to serve for a minimum of three years.
  - Outline of plan to establish an alumni/ae board to support the reestablishment efforts
  - If applicable, name, address, and contact information of graduate chapter members who would support the chapter, as well as written confirmation of their willingness to serve in this role for a specified length of time.
  - Approximate number of alumni/ae in the tri-state area (50 mile radius from USI campus)
  - Nearest chapter(s)
  - Overview of inter/national organization plan to reestablish a chapter on campus; including strategies to develop and sustain recruitment pool.
  - Volunteer support and staff at the district, local, regional, and national levels
11. If applicable, disclose any contact the inter/national organization may have received from interested current students to pursue membership in the organization and a list of those students with their class year.

## B. Application Review

The relevant governing council will review the submitted materials at their next scheduled meeting and will provide their recommendation regarding the application, including a vote by the delegates, to the Director of the Center Campus Life within 20 business days. The governing council recommendation should include the outcome

of the council vote and a short summary of the council's rationale. *The decision by the Governing Council will be considered advisory and not prescriptive.*

The Center for Campus Life will send the governing council recommendation to the Vice President of Student Affairs (VPSA) for review. The VPSA will review the materials submitted by the Chapter, the governing council's recommendation, and will consult with any University staff or individuals the VPSA deems necessary to make their decision. The VPSA will make a determination regarding whether to provide probational recognition to the chapter within 15 business days.

If approved, the organization will be deemed Probationally Recognized for one calendar year. The inter/national organization will work with the Center for Campus Life to create a plan to meet expectations during the first year of reestablishment. Expectations for the chapter include but are not limited to policy education, risk management training, participation in the governing council delegation meetings, registration of events, and regular communication with the university.

### **C. Progress Review**

Approximately one calendar year after returning to campus, the inter/national organization, alumni advisor, and student leadership will meet with the Center for Campus Life, Dean of Students, and VPSA, to discuss progress and assess the need for additional support and resources to be successful. The VPSA or designee at that time can remove the probational status, thus granting full recognition.

The VPSA or their designee may rescind Probational Recognition if the returning organization has not demonstrated progress towards reestablishment or if it is mutually understood between Center for Campus Life and the inter/national organization that additional support and resources may not contribute to progress towards full reinstatement.