

Minutes

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

January 14, 2016

The Board of Trustees of the University of Southern Indiana met on Thursday, January 14, 2016, at The Conrad in Indianapolis, Indiana. Present were Chair Jeffrey L. Knight and Trustees Ira G. Boots; W. Harold Calloway; John M. Dunn; Amy MacDonell; Ronald D. Romain '73; Kenneth L. Sendelweck '76; and Evan K. Stieler '17. Trustee Ted C. Ziemer, Jr. was absent. Also in attendance were President Linda L. M. Bennett; Provost Ronald S. Rochon; Vice President for Finance and Administration Steven J. Bridges '89 M'95; Vice President for Government and University Relations Cynthia S. Brinker; Vice President for Enrollment Management Andrew W. Wright; Faculty Senate Chair Rex M. Strange '92; and Student Government Association President Alexa L. Bueltel '16.

Chair Knight called the meeting to order at 10:00 a.m.

SECTION I – GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF NOVEMBER 5, 2015, MEETING

On a motion by Mr. Dunn, seconded by Mr. Stieler, the minutes of the November 5, 2015, Board of Trustees meeting were approved.

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

Mr. Knight called on Vice President Brinker, who reported the next meeting of the Board of Trustees is scheduled for Thursday, March 3, 2016, on campus.

C. PRESIDENT'S REPORT

Mr. Knight called on President Bennett, who began her report by providing details of the Martin Luther King, Jr. Memorial Luncheon to be held in January. She noted that "civility" is the theme of the spring 2016 semester and reported that author Os Guinness would be the University's first speaker related to that theme. Mr. Guinness will speak about the fundamental freedom of free exercise of religion and diversity later in January. Mr. Guinness poses the question, "How do we live together with our most fundamental differences?" In March, Senator Richard Lugar and Congressman Lee Hamilton will speak together, on campus, on the topic of civility in public affairs.

Dr. Bennett called on Vice President Andrew Wright to give the enrollment management report. Mr. Wright began with an update of spring 2016 and fall 2016 application and admission numbers. Mr. Wright discussed Transfer Equivalency Self-Service (TESS), the University's new online tool that allows prospective transfer students to determine how their credits will transfer to USI and to complete an unofficial degree audit. Mr. Wright discussed changes implemented by Student Financial Assistance designed to assist students in danger of failing to meet satisfactory academic progress. He concluded his report by congratulating Assistant Vice President for Academic Success, Michael (Brody) Broshears, for being selected a recipient of the Service to Region 5 Award for the National Academic Advising Association (NACADA) Great Lakes Region.

Dr. Bennett called on Dr. Rex Strange for a report from the Faculty Senate. He reported that the Senate continues to discuss the University's faculty promotion and tenure process. The Faculty Senate hopes to be able to offer its recommended changes to the administration later in the spring 2016 semester. In closing, Dr. Strange advised that the Senate is considering issues recently brought forth by the Higher Learning Commission regarding credentialing requirements.

President Bennett invited Alexa Bueltel, president of Student Government Association (SGA), to bring forward a report. Ms. Bueltel began by discussing the success of the Student Government Coalition Conference that was held on campus in December 2015. Over 100 students attended from 12 universities. Ms. Bueltel discussed a new SGA initiative which will bring USI student leaders and campus administrators together four

times a semester to help the student leaders gain a better understanding of university processes. Ms. Bueltel concluded her report by advising that SGA members and students from across campus will participate in USI Day at the Statehouse on February 15, 2016, in Indianapolis.

President Bennett referred the Trustees to the USI Strategic Plan 2010-2015 Executive Summary and data dashboards in their handout packet which examine the progress on the University's six strategic plan goals. Dr. Bennett reported that the executive summary mentions as a result of the planning process and plan goals, there has been a measureable change in the campus culture. More units and colleges were engaged in planning than in pre-plan years, and those departments that developed plans were more likely to show evidence of progress on one or more of the six goals. Dr. Bennett advised that the 2016-2020 Strategic Plan, led by Dr. Matt Hanka and Dr. Kevin Valadares, was rolled out to the University community at the spring Faculty and Administrative Staff meeting. Dr. Bennett discussed the three goals of the next phase of the strategic plan: Excellence in Learning; Access by Design; and Expansion. She noted that the final strategic plan proposal will be brought before the Board at the March 2016 meeting.

Dr. Bennett directed the Trustees to the 2014-2015 Outreach and Engagement Annual Report, *Engage*, an annual snapshot that demonstrates the diversity of USI's programming and growing impact on the region. In closing, President Bennett thanked Trustee Ron Romain for his successful efforts as chair of *Campaign USI: Elevating Excellence*. She noted that surpassing the campaign's goal of \$50 million, a year early, is a testimony to the ongoing support of Trustees, alumni, faculty, staff, students, retirees, friends of the University, and the entire community.

D. REPORT ON THE INDIANA GENERAL ASSEMBLY

Mr. Knight called on Vice President Brinker for a report on the Indiana General Assembly. Ms. Brinker began by highlighting the 120th Indiana General Assembly's first week in session noting that more than 700 bills have been filed to date. Ms. Brinker discussed noted priorities of the legislative session, including bills concerning funding for roads and transportation, issues regarding ISTEP, and curbing the use of illegal drugs. She offered a brief summary of Governor Pence's recent State of the State Address.

Ms. Brinker reviewed several bills including bills that would establish the Next Generation Hoosier Educator's Scholarship Fund (HB1002); the Indiana Prepaid College Program (HB1194); Dual Credit Teacher Tuition Waiver (HB1370); and Workforce Education (SB 301) pertaining to Ivy Tech and the Department of Workforce Development.

E. APPROVAL OF CONFLICT OF INTEREST STATEMENTS

Mr. Knight called on Vice President Bridges to review the 2016 Conflict of Interest Statements. Mr. Bridges reported that each year Trustees and senior staff of the University are required to submit a Conflict of Interest Disclosure Statement which is then submitted to the State Board of Accounts. He recommended approval of the disclosure statements in Exhibit I-A.

On a motion by Ms. MacDonell, seconded by Mr. Calloway, the Conflict of Interest Disclosure Statements described in Exhibit I-A were approved.

SECTION II – FINANCIAL MATTERS

A. REPORT ON CURRENT CONSTRUCTION PROJECTS

Mr. Knight called on Vice President Bridges for a report on the status of current construction projects. Exhibit II-A is a summary of the cost and funding sources for each project.

B. REPORT OF CHANGE ORDERS APPROVED

Mr. Knight called on Vice President Bridges, who reviewed the approved construction change orders in Exhibit II-B.

SECTION III – PERSONNEL MATTERS

A. REPORT ON FACULTY AND ADMINISTRATIVE RETIREMENTS

Mr. Knight called on Provost Rochon, who reviewed the following faculty and administrative retirements.

Associate Professor of Education Susan H. Gooden, in accordance with the early retirement policy, will retire effective July 1, 2017, after 22 years of service, including leave with pay for the period January 4, 2017, to May 3, 2017.

Assistant Director of Procurement Services, Deborah Weigand, in accordance with the early retirement policy, will retire effective January 1, 2017, after 32.75 years of service, including leave with pay for the period of July 1, 2016, to December 31, 2016.

B. APPROVAL OF EMERITUS STATUS

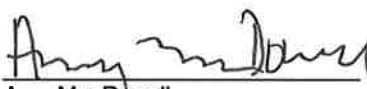
Mr. Knight called on Provost Rochon, who recommended approval of the following emeritus titles. On a motion by Ms. MacDonell, seconded by Mr. Romain, the following titles were approved.

Associate Professor Emerita of Education Susan H. Gooden

Assistant Director Emerita of Procurement Services Deborah Weigand

There being no further business, the meeting was adjourned at 10:35 a.m.

Respectfully submitted,



Amy MacDonell
Secretary

**Possible Conflict of Interest Disclosure Statements
Filed for 2016**

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
11-18-15	Linda L.M. Bennett President	Deaconess Health Systems Economic Development of SW IN Welborn Foundation WNIN	Director Director Director Director, Executive Committee
11-24-15	Mark C. Bernhard Associate Provost for Outreach and Engagement	None	N/A
11-18-15	Shelly B. Blunt Associate Provost for Academic Affairs	None	N/A
11-20-15	Ira G. Boots Trustee	nFlow, LLC	Owner
11-18-15	David A. Bower Director of Development	None	N/A
11-18-15	Steven J. Bridges Vice President for Finance and Administration	None	N/A
11-18-15	Cynthia S. Brinker Vice President for Government and University Relations	None	N/A
11-29-15	William Harold Calloway Trustee	None	N/A
11-18-15	Miekka M. Cox Executive Assistant to the President	None	N/A
11-19-15	Michael D. Dixon Interim Dean - College of Liberal Arts	None	N/A
11-23-15	Katherine A. Draughon Executive Director of Planning, Research and Assessment	None	N/A
11-18-15	John M. Dunn Trustee	Dunn Hospitality Group Evansville Commerce Bank	Majority Stockholder Spouse is Director
11-19-15	Donna J. Evinger Executive Director of Human Resources	None	N/A

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
11-19-15	Scott A. Gordon Dean - College of Science, Engineering, and Education	None	N/A
11-18-15	Lesley A. Groves Senior Library Assistant; Staff Council Chair	None	N/A
11-18-15	Jon Mark Hall Director of Athletics	None	N/A
11-19-15	Mary A. Hupfer Associate Vice President for Budget and Planning; Foundation Fiscal Officer	None	N/A
11-19-15	Mohammed Khayum Dean - College of Business	None	N/A
11-19-15	Marcia Kennard Kiessling Associate Provost for Student Affairs	None	N/A
11-20-15	Jeffrey L. Knight Trustee	Old National Bank	Shareholder & Employee
11-18-15	Megan Linos Assistant Provost for Distance Learning	None	N/A
11-18-15	Amy MacDonell Trustee	JP Morgan Chase Old National Bank	Shareholder Spouse is Board Member
11-19-15	Daniel R. Martens Director of Procurement Services	None	N/A
12-03 -15	Zane W. Mitchell Jr. Professor of Engineering; Council of Department Chairs and Program Directors Chair	None	N/A
11-18-15	Ronald S. Rochon Provost	None	N/A
11-18-15	Ronald D. Romain Trustee	None	N/A
11-19-15	Kenneth L. Sendelweck Trustee	Merrill Lynch/Bank of America	Employee
12-07-15	Evan K. Stieler Trustee	None	N/A

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
12-04-15	Rex M. Strange Associate Professor of Biology; Faculty Senate Chair	None	N/A
11-18-15	Kindra L. Strupp Assistant Vice President for Marketing and Communications	None	N/A
11-20-15	Richard J. Toeniskoetter Executive Director of Information Technology	None	N/A
11-18-15	Stephanie L. Walden-Schwake Associate Director of Recreation, Fitness and Wellness; Administrative Senate Chair	None	N/A
11-23-15	Ann H. White Dean - College of Nursing and Health Professions	None	N/A
11-23-15	Andrew W. Wright Vice President for Enrollment Management	None	N/A
11-18-15	Ted C. Ziemer, Jr. Trustee	None	N/A

**Summary
Construction Projects
January 14, 2016**

Projects Under Construction

The Griffin Center

Project Cost \$ 5,750,000

Funding Sources:

Private Gifts \$ 5,000,000

Auxiliary Systems Reserves \$ 750,000

Projects in Design

Physical Activities Center (PAC) Renovation

Project Cost \$ 16,000,000

Funding Source: Legislative Appropriation - 2013

Health Professions Center: Classroom Renovation/Expansion

Project Cost \$ 8,000,000

Funding Source: Legislative Appropriation - 2015

Multi-Institutional Academic Health and Science Research Center

Project Cost \$ 6,000,000

Funding Source: Legislative Appropriation - 2015

Fuquay Welcome Center

Project Cost \$ 2,500,000

Funding Sources:

Private Gifts \$ 2,000,000

Special Projects Reserves \$ 500,000

Housing Renovation of Saletta, Welsh and Marshall Buildings

Project Cost \$ 1,700,000

Funding Source: Housing Reserves

Parking Lots A & B Landscaping Replacement

Project Cost \$ 600,000

Funding Source: Landscape Reserves

Orr Center Roof Replacement/Repair

Project Cost \$ 405,000

Funding Source: General Repair and Rehabilitation Appropriation

Energy Management System Upgrade:

Health Professions Center, Science and Education Center, and Physical Plant

Project Cost \$ 180,000

Funding Source: General Repair and Rehabilitation Appropriation

Housing Exterior Steps Replacement

Project Cost \$ 170,000

Funding Source: Housing Reserves

Physical Plant Roof Replacement

Project Cost \$ 132,000

Funding Source: General Repair and Rehabilitation Appropriation

Atheneum Roof Replacement

Project Cost \$ 117,000

Funding Source: Special Projects Reserves

**Summary of Construction Change Orders
Authorized by the Vice President for Finance and Administration**

TECHNOLOGY CENTER SKYLIGHT REPLACEMENT

Deig Brothers – General Contractor

CO-001	Installation of parapet wall flashing	\$ 1,863
CO-002	Crack sealing and waterproofing at skylight lower parapet wall	\$ 4,250
CO-004	Connection of additional equipment in wood shop	\$ 1,052
CO-005	Additional electrical required for IT closet	\$ 5,320
CO-006	Plenum extension for jewelry lab	\$ 3,955

GRIFFIN CENTER

Empire Contractors

CO-008	Purchase and install scissors lift on small conference room projector	\$14,100
CO-009	Purchase and install scissors lifts on two large conference room projectors	\$21,900
CO-010	Balcony trench and slab modifications, Level 5 finish upgrade, and additional concrete at underground power line	\$ 9,313