

Minutes

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

January 11, 2018

The Board of Trustees of the University of Southern Indiana met on Thursday, January 11, 2018, at The Conrad in Indianapolis, Indiana. Present were Chair W. Harold Calloway and Trustees Jeffrey L. Knight; Amy MacDonell; Anjali Patel '19; Ronald D. Romain '73; Kenneth L. Sendelweck '76; and Ted C. Ziemer, Jr. John M. Dunn and Ellis S. Redd were absent. Also in attendance were President Linda L. M. Bennett; Provost Ronald S. Rochon; Vice President for Finance and Administration Steven J. Bridges '89 M'95; Vice President for Development David A. Bower; Vice President for Government and University Relations Cynthia S. Brinker; Vice President for Enrollment Management Andrew W. Wright; Faculty Senate Chair Peter Whiting M'10; and Student Government Association President Katelyn A. Bueltel '19.

Chair Calloway called the meeting to order at 11:15 a.m.

SECTION I – GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF NOVEMBER 2, 2017, MEETING

On a motion by Mr. Knight, seconded by Mr. Sendelweck, the minutes of the November 2, 2017, Board of Trustees meeting were approved.

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

Mr. Calloway called on Vice President Brinker, who reported the next meeting of the Board of Trustees is scheduled for Thursday, March 1, 2018, on campus.

C. PRESIDENT'S REPORT

Chair Calloway called on President Bennett, who began her report stating that spring semester began this year on Monday, January 8.

President Bennett provided details of the Martin Luther King, Jr. Memorial Luncheon to be held on January 15, and noted that the speaker Dr. Johnnetta Cole, an anthropologist, was the first female president of Spelman College, and recently retired as Director of the Smithsonian National Museum of African Art.

The President called on Provost Ronald Rochon to bring the Academic Report, an update on the University's engineering programs. Dr. Rochon introduced Dr. Zane Mitchell, dean, Pott College of Science, Engineering and Education for a report.

Dr. Mitchell began with a brief history of engineering programming at USI, stating that in 2002 USI began offering the Bachelor of Science in Engineering (BSE) with emphasis areas in civil, mechanical and electrical engineering rather than discipline-specific engineering degree programs. The program received initial accreditation in 2006 from the Accreditation Board for Engineering and Technology, and graduated its first BSE students in 2005. He stated USI began offering the discipline-specific degrees of Bachelor of Science in Mechanical Engineering (BSME) and Bachelor of Science in Manufacturing Engineering in fall 2016. Dr. Mitchell noted enrollment in the BSME program has increased exponentially from five students in 2016 to 101 currently with no impact on enrollment in the general BSE degree program. Additionally, freshman enrollments increased 35 percent in fall 2016 because of the discipline-specific degree offerings, and have increased another 15 percent this year.

Dr. Mitchell reported 100 percent of USI's BSME graduates secured employment in their field at an average starting salary of \$60,000, in fall 2017. He also noted that USI's pass rate on the national exam for engineering is currently at 86 percent, 13 percentage points above the national average of 73 percent.

Dean Mitchell concluded his report stating the request to offer the Bachelor of Science in Electrical Engineering is in response to expressed need from companies such as Toyota, Vectren Corporation and Crane Naval Surface Warfare Center, noting great success already experienced in the program through competing in robotic

competitions and finishing in a higher rank than many renowned institutions known for their robotics and engineering programs. He predicts continued growth in discipline-specific degree programs to meet the needs of the region and beyond.

Provost Rochon and Dr. Mitchell announced that the Indiana Department of Education unanimously approved the Doctorate in Education (EdD) at its meeting on January 10, 2018. The final approval from the Higher Learning Commission is anticipated to occur in February.

Dr. Bennett recognized Vice President for Enrollment Management, Andrew Wright, to present a report. Mr. Wright provided the Board with an admission and enrollment update for spring, noting the official census report will be February 2, 2018. He advised that enrollment for graduate programs is again at an all-time high, exceeding the record census enrollment from fall 2017. He concluded with a summary of the number of applications and admissions for fall 2018, noting a significant increase in the number of students admitted from the local market.

President Bennett asked for a report from Vice President for Development, David Bower. Mr. Bower began by announcing 2018 marks the 50th anniversary of the USI Foundation. Life Directors Pat O'Daniel and Frank McDonald have been named as honorary chairs of the Planning Committee, and Karen Walker was named as chair. The kick-off celebration for the Foundation's 50th will be the February Foundation Board Meeting. Mr. Bower reported that a dinner will be held at the Indianapolis Artsgarden to celebrate the 50 years of generosity from 225,000 donors, and the presidency of Dr. Bennett.

Mr. Bower announced the establishment of the Stephen E. and Linda L. M. Bennett Presidential Scholarship Endowment and the Linda L. M. Bennett Student-Care Endowment, noting a goal of \$250,000 in commitments for each endowment by June 30, 2018. He explained how these endowments reflect Dr. Bennett's commitment to serve students, a hallmark of her presidency and career. He noted the USI Foundation will not be seeking any other gifts for the 50th anniversary except for these two endowments honoring Dr. Bennett and providing direct to help to USI students in perpetuity.

Vice President Bower concluded his report with information on the death of former University Trustee, J. David Huber, stating he will be honored with a Memorial Resolution at the next Foundation Board meeting.

Dr. Bennett called on Peter Whiting for a report from the Faculty Senate. Mr. Whiting reported that Faculty Senate worked with Administrative Senate to coordinate workshops at the spring 2018 Faculty and Administrative Staff meeting. Ten workshops covering a variety of topics were offered to provide faculty and administrators opportunities to enhance teaching, scholarship and service to USI. He concluded his report announcing that a Faculty Senate task force has been established to review student course evaluation questions to ensure relevance for both online and in-class learning. The goal is to have the course evaluation updated in time for the fall 2018 semester.

President Bennett asked for a report from Student Government Association (SGA) President, Katelyn Bueltel. Ms. Bueltel gave a recap of SGA's fall semester initiatives including: Archie's Army gain of independence from SGA; successful collaboration with Graduate Studies for the Kickball on the Quad event; National Collegiate Alcohol Awareness week; and participation in Master Plan meetings. She highlighted several of SGA's upcoming activities for the spring 2018 semester, including USI's Day at the State House on February 13 and SGA elections for the 2018-2019 school year. In conclusion, Ms. Bueltel noted that SGA is continuing to work in collaboration with University of Evansville to schedule a dinner to share initiatives, ideas and experiences with their student government. SGA also is working with USI's Dining Services to review communication techniques for dietary options such as gluten-free, dairy-free and vegan offerings.

D. REPORT ON THE INDIANA GENERAL ASSEMBLY

Mr. Calloway called on Vice President Brinker for a report on the Indiana General Assembly. Ms. Brinker began by noting 2018 is the short session of the Indiana General Assembly beginning on January 3, and ending on March 13, this year. She stated that more than 700 bills have been filed to date. Ms. Brinker discussed Governor Holcomb's priorities that were announced in the State of the State address, including workforce development training, the opioid epidemic, infant mortality and adopting Say's Firefly as Indiana's state insect. She noted Say's Firefly is named after Thomas Say from New Harmony, giving the proposed state insect a southwest Indiana connection.

Ms. Brinker reviewed several bills that have been filed to date that would impact higher education. She

discussed (HB1074) which would require the Commission for Higher Education to make changes to scholarship programs currently administered by the Commission including expansion of high valued workforce credit bearing grants. This bill also modifies the procedures that a state educational institution must go through to dispose of real estate. Ms. Brinker explained the Nursing Faculty Loan Repayment Grant Program (SB 28) which establishes a grant, funded through nursing licensure fees, to increase the number of nursing faculty in Indiana. Ms. Brinker concluded her review discussing bills pertaining to campus free speech, workforce training, workforce development, veteran education, college savings programs, reverse transfers and licensure of teachers.

To conclude her report, Ms. Brinker announced that the Commission for Higher Education approved the University's request to move forward with Phase II of the PAC renovation project, noting the final step is the approval and release of the project by the State Budget Committee in March 2018.

E. APPROVAL OF NEW DEGREE PROGRAM: BACHELOR OF SCIENCE IN ELECTRICAL ENGINEERING

Mr. Calloway called on Provost Rochon to review the proposed new degree program described in Exhibit I-A, the Bachelor of Science in Electrical Engineering.

On a motion by Mr. Knight, seconded by Mr. Romain, the Bachelor of Science in Electrical Engineering, described in Exhibit I-A was approved.

F. APPROVAL OF POSTHUMOUS DEGREE

Mr. Calloway called on Provost Rochon, who recommended approval of a posthumous degree for Meredith Grace Opel. He reported this action is recommended by the dean of the College of Liberal Arts, in consultation with the undergraduate faculty of the Sociology Department.

On a motion by Ms. MacDonell, seconded by Mr. Knight, the following posthumous degree was approved.

BACHELOR OF SCIENCE in Sociology Meredith Grace Opel

G. APPROVAL OF CANDIDATES FOR HONORARY DEGREES

Chair Calloway called on President Bennett, who read from the USI Honorary Degree Policy, "An honorary degree from the University of Southern Indiana is the highest form of recognition granted by the institution. Individuals who have given distinguished and extraordinary service consistent with the mission of the University are eligible for consideration. That service may be to the University itself, and/or to local, statewide, national, or international communities. Individuals selected to receive an honorary degree should exemplify the highest ideals of integrity, service, and dedication to learning."

The 2017-2018 Honorary Degree Committee, chaired by Provost Rochon, made the following recommendations. In accordance with the policy, President Bennett recommended the conferral of the following honorary degrees during the Commencement Ceremony on Friday, April 27, 2018, be approved as follows:

DOCTOR OF LAWS to Daniel M. and Janet L. Fuquay, life-long Evansville residents and entrepreneurs, who demonstrate the highest level of involvement with the University and commitment to its mission and vision through endowed scholarships, leadership and planned gifts.

DOCTOR OF LAWS to Chris D. Melton, class of 1972, whose legacy of commitment spans five decades. Through his involvement with Southern Indiana Higher Education, Inc. (SIHE) and the USI Foundation Board, he has been a dedicated leader and advocate for the University.

On a motion by Mr. Ziemer, seconded by Mr. Romain, the candidates for honorary degrees were approved.

H. APPROVAL OF CONFLICT OF INTEREST STATEMENTS

Mr. Calloway called on Vice President Bridges to review the 2018 Conflict of Interest Statements. Mr. Bridges reported that each year Trustees and senior staff of the University are required to submit a Conflict of Interest

Disclosure Statement which is then submitted to the Indiana State Board of Accounts. He recommended approval of the disclosure statements in Exhibit I-B.

On a motion by Ms. MacDonell, seconded by Mr. Knight, the Conflict of Interest Disclosure Statements described in Exhibit I-B were approved.

SECTION II – FINANCIAL MATTERS

A. APPROVAL OF CONSTRUCTION CHANGE ORDERS

Mr. Calloway asked Vice President Bridges to review the construction change orders in Exhibit II-A. Mr. Bridges noted that the two change orders in Exhibit II-A pertained to the Physical Activities Center renovation and each exceeded the \$25,000 approval authority for the Vice President for Finance and Administration.

On a motion by Mr. Ziemer, seconded by Mr. Sendelweck, a recommendation to the Board of Trustees to approve the projects in Exhibit II-A was approved.

B. REPORT OF CHANGE ORDERS APPROVED

Mr. Calloway called on Vice President Bridges, who reviewed the construction change orders approved by the Vice President for Finance and Administration in Exhibit II-B.

C. UPDATE ON CURRENT CONSTRUCTION PROJECTS

Chair Calloway called on Vice President Bridges for an update on the status of current construction projects. Exhibit II-C includes a summary of the cost and funding sources for each project reviewed.

SECTION III - PERSONNEL MATTERS

A. REPORT ON FACULTY AND ADMINISTRATIVE RETIREMENTS

Mr. Calloway called on Provost Rochon, who reviewed the following faculty and administrative retirements.

Professor of Accounting Craig R. Ehlen, in accordance with the revised retirement policy, will retire effective January 1, 2019, after 28.5 years of service, including leave with pay from August 14, 2018, to December 12, 2018.

Instructor in Advertising Robert W. Jeffers, in accordance with the regular retirement policy, retired effective December 5, 2017, after 24.25 years of service.

Computer Network Technician Benham Poormokhtar, in accordance with the early retirement policy, will retire effective January 1, 2019, after 20.25 years of service, including leave with pay from July 1, 2018, to December 31, 2018.

Associate Professor of Radiologic Technology Martin A. Reed, in accordance with the revised retirement policy, will retire effective January 1, 2019, after 21.5 years of service, including leave with pay from July 1, 2018, to December 31, 2018.

B. APPROVAL OF EMERITUS STATUS

Chair Calloway called on Provost Rochon, who recommended approval of the following emeritus titles. On a motion by Mr. Romain, seconded by Mr. Knight, the following titles were approved.

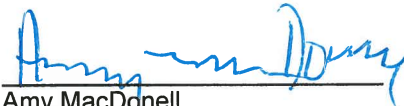
Professor Emeritus of Accounting Craig R. Ehlen

Computer Network Technician Emeritus Benham Poormokhtar

Associate Professor Emeritus of Radiologic Technology Martin A. Reed

There being no further business, the meeting was adjourned at 12:08 p.m.

Respectfully submitted,



Amy MacDonell
Secretary

ABSTRACT
Bachelor of Science in Electrical Engineering
To be offered on-campus only
by the University of Southern Indiana, Evansville, Indiana

Consistency with Institution's Mission:

The proposed Bachelor of Science in Electrical Engineering (BSEE) program directly supports the University's mission by enabling students to engage in learning, to advance in education and knowledge, and to enhance civic and cultural awareness. Through this program, students will develop the knowledge, skills, attitudes, and critical thinking necessary to become successful electrical engineers. The program will respond to southern Indiana's need for a BSEE degree program.

Relation to Institution's Strategic and/or Academic Plan:

The proposed BSEE degree program fits USI's strategic plan by meeting the needs and goals of the Evansville metropolitan area as well as the region's many manufacturing industries. The program supports the strategic goals of USI by enhancing experiential learning, increasing the graduation rate, and increasing diversity.

The BSEE degree program offers students hands-on experiences within each project and laboratory class, opportunities to participate in co-operative education and internships, and student organizations that participate in national engineering competitions.

This proposed program will help USI further its goal to improve recruitment and retention because it will be a discipline-specific engineering degree that is better understood and more readily recognized than the general engineering program. Many potential students, as well as graduates from the BSE program and members of the Engineering Advisory Board (EAB), have expressed their need for a Bachelor of Science in Electrical Engineering degree.

It is probable that the addition of this proposed BSEE program would increase USI's number of female engineering graduates. To further promote participation in engineering programs by members of underserved populations, the Department of Engineering has recently launched a generous scholarship program, specifically targeted at increasing diversity among engineering students. The Bachelor of Science in Electrical Engineering program will serve these additional constituents with greater alternatives in degree selection.

Curriculum:

To obtain the Bachelor of Science in Electrical Engineering degree, a student must satisfy at least 127 credit hours of class material. The Electrical Engineering Curriculum makes up 54 hours with the remaining credit hours fulfilled in University Core Curriculum and math and science supporting courses.

Employment Possibilities:

According to the Bureau of Labor Statistics, U.S. manufacturing employs the most people of any goods-producing industry in the country (BLS.gov). Manufacturing as a whole employed more than 12 million individuals in 2013. Electrical and computer engineers are routinely employed in these manufacturing operations to design and implement advanced industrial automation and control systems.

Data from the U.S. Bureau of Labor Statistics projects the number of replacement jobs in electrical engineering to be over 89,000 over the years 2014 to 2024. Indiana's Department of Workforce Development website projects that growth will be 3 percent for the state and 7.3 percent for the Evansville area (EGR11) (www.hoosierdata.in.gov). Engineering graduates from USI generally tend to reside in southwestern Indiana, serving employers in local and regional industry. For the most recent academic year, 71 percent of the graduates were employed immediately upon graduation, with 95 percent of those graduates remaining in southwestern Indiana.

**Possible Conflict of Interest Disclosure Statements
Filed for 2018**

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
11-13-17	James Beeby Dean, College of Liberal Arts	None	N/A
11-13-17	Linda L.M. Bennett President	Deaconess Health Systems Economic Development of SW IN Welborn Baptist Foundation WNIN	Director Director Director Director
11-22-17	Mark C. Bernhard Associate Provost for Outreach and Engagement	None	N/A
11-13-17	Shelly B. Blunt Associate Provost for Academic Affairs	None	N/A
11-14-17	David A. Bower Vice President for Development; President, USI Foundation	None	N/A
11-13-17	Steven J. Bridges Vice President for Finance and Administration	None	N/A
11-17-17	Cynthia S. Brinker Vice President for Government and University Relations	None	N/A
11-13-17	William Harold Calloway Trustee	None	N/A
11-20-17	Travis Dickison Administrative Associate, Registrar's Office; Staff Council Chair	None	N/A
11-13-17	Katherine A. Draughon Chief Data Officer	None	N/A
11-17-17	John M. Dunn Trustee	Dunn Hospitality Group Evansville Commerce Bank	Majority Stockholder Director
11-13-17	William Elliott, Jr. Associate Professor of Geology and Physics Department; Council of Department Chairs and Program Directors Chair	None	N/A
11-27-17	Andrea Gentry Director of Development; Administrative Senate Chair	None	N/A

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
11-27-17	Jon Mark Hall Director of Athletics	None	N/A
11-13-17	Mary A. Hupfer Associate Vice President for Finance and Administration; Foundation Fiscal Officer	None	N/A
11-13-17	Mohammed Khayum Dean, Romain College of Business	None	N/A
11-13-17	Marcia Kennard Kiessling Associate Provost for Student Affairs	None	N/A
11-13-17	Jeffrey L. Knight Trustee	Old National Bank	Shareholder & Employee
11-14-17	Andrew Lenhardt Executive Director of Human Resources; Affirmative Action Officer; Deputy Title IX Coordinator	None	N/A
11-13-17	Amy MacDonell Trustee	JP Morgan Old National Bank	Shareholder Spouse is Board Director
11-13-17	Daniel R. Martens Director of Procurement Services	None	N/A
11-13-17	Zane W. Mitchell Jr. Dean, Pott College of Science, Engineering and Education; Professor of Engineering	None	N/A
11-27-17	Anjali Patel Trustee	None	N/A
11-12-17	Ellis S. Redd Trustee	None	N/A
11-20-17	Ronald S. Rochon Provost	None	N/A
11-13-17	Ronald D. Romain Trustee	None	N/A
11-13-17	Kenneth L. Sendelweck Trustee	Merrill Lynch/Bank of America	Employee
11-13-17	Kindra L. Strupp Associate Vice President for Marketing and Communications	None	N/A

NAME/ DATE	VENDOR/ TITLE	DESCRIPTION OF CONTRACTOR	FINANCIAL INTEREST
11-13-17	Richard J. Toeniskoetter Chief Information Officer	None	N/A
11-13-17	Ann H. White Dean, College of Nursing and Health Professions	None	N/A
11-13-17	Peter C. Whiting Scholarly Communication Librarian, Associate Librarian; Faculty Senate Chair	None	N/A
11-13-17	Andrew W. Wright Vice President for Enrollment Management	None	N/A
11-13-17	Ted C. Ziemer, Jr. Trustee	None	N/A

Summary of Construction Change Orders Recommended for Authorization

PHYSICAL ACTIVITIES CENTER RENOVATION

Empire Contractors, Inc. - General Contractor

CO-007	Bennett Lane and Parking Lot C Improvements.		\$ 237,829
CO-009	Soil Remediation		\$ 96,425
	a) Under Pool	\$ 24,383	
	b) Unforeseen Soil Remediation	\$ 24,460	
	c) NW Area of Building	\$ 23,860	
	d) NE Area of Building	\$ 23,722	

**Summary of Construction Change Orders
Authorized by the Vice President for Finance and Administration**

HEALTH PROFESSIONS CENTER: CLASSROOM RENOVATION/EXPANSION PHASE I

Empire Contractors

CO-007	Additional Work (VAV access panel, plumbing, fume hood, distilled water piping, utilities for storage area, and sealing existing ducts)	\$ 13,967
CO-008	Additional Electrical Work	\$ 5,521
CO-009	Wall Modifications, Classroom Ceiling, and Glazing Film	\$ 17,469

PHYSICAL ACTIVITIES CENTER (PAC) RENOVATION

Empire Contractors

CO-008	Credits for Force Main, PVC Storm Piping Insulation, and Roof Membrane Material Changes	\$ (17,019)
CO-013	Electrical Outlets in Kinesiology	\$ 375

**Summary
Construction Projects**

January 11, 2018

Project Recently Completed

Children's Learning Center Safety Improvements

Project Cost \$ 180,000

Funding Sources: Auxiliary Repair and Rehabilitation

Projects Under Construction

Physical Activities Center (PAC) Renovation

Project Cost \$ 27,060,000

Funding Sources:

Legislative Appropriation - 2013	\$	16,000,000
Special Projects	\$	3,000,000
Campus Store Reserve	\$	1,992,100
State Rehabilitation and Repair Funding	\$	1,622,500
Food Service Reserve	\$	1,500,000
Kinesiology Special Projects	\$	1,500,000
Debt Service Funds	\$	1,445,400

Multi-Institutional Academic Health and Science Research Center

Project Cost \$ 6,000,000

Funding Source: Legislative Appropriation - 2015

Fuguay Welcome Center

Project Cost \$ 3,200,000

Funding Sources:

Private Gifts	\$	2,000,000
Special Projects	\$	1,200,000

Door Hardware with ADA Interior Locks Replacement

Project Cost \$ 450,000

Funding Source: Special Projects

Arc Flash OSHA Code Requirements for Electrical Panels

Project Cost \$ 260,000

Funding Source: Special Projects

Projects Under Construction (continued)

Carter Hall LED Lighting Fixture and Control Replacement

Project Cost \$ 172,500

Funding Source: Energy Management Reserves

Rice Library HVAC Energy Use Improvements

Project Cost \$ 160,000

Funding Source: Energy Management Reserves

Parking Lots A,B, and C High Lighting Replacement

Project Cost \$ 130,000

Funding Source: Parking Reserves

Projects in Design

Physical Activities Center (PAC) Phase II

Project Cost \$ 38,500,000

Funding Source: Legislative Appropriation - 2017

Health Professions Center: Classroom Renovation/Expansion Phase II

Project Cost \$ 4,000,000

Funding Source: Legislative Appropriation - 2015

Cooling Tower Replacement

Project Cost

Funding Source: General Repair and Rehabilitation Appropriation \$ 150,000

Liberal Arts Classroom Improvements

Project Cost

Funding Source: Special Projects \$ 150,000