AGENDA

UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

January 11, 1994

SECTION I - GENERAL AND ACADEMIC MATTERS
A. Approval of Minutes of November 15, 1993, Meeting
B. Establishment of Next Meeting Date, Time, Location
C. President’s Report

SECTION II - FINANCIAL MATTERS
A. Approval of Request for General Repair and Rehabilitation Funds
B. Approval of Budget Appropriations, Adjustments, and Transfers
C. Approval of Change Orders

SECTION III - PERSONNEL MATTERS
A. Approval of Personnel Action
SUPPLEMENTAL INFORMATION
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

January 11, 1994

SECTION I - GENERAL ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF NOVEMBER 15, 1993, MEETING

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

C. PRESIDENT’S REPORT
SECTION II - FINANCIAL MATTERS

A. APPROVAL OF REQUEST FOR GENERAL REPAIR AND REHABILITATION FUNDS

This request seeks authorization for President Rice to request the approval of the Commission for Higher Education, the State Budget Agency, the State Budget Committee, and the Governor of the State of Indiana for appropriation of general repair and rehabilitation funds in the amount of $51,530 for the listed projects.

- Library Re-roof $ 25,000
- Science Center/Administration Building Facade Painting $ 26,530

Approval of the funding authorization request is recommended.

B. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

Approval of the following budget appropriations, adjustments, and transfers is recommended.

1. Additional Appropriations

   From: Unappropriated Current Operating Funds
   To: 1-10170 USI Theatre
        Personal Services 56
        Supplies & Expense 2,163
   To: 1-10320 Engineering Technology
        Supplies & Expense 80
   To: 1-10430 Occupational Therapy
        Supplies & Expense 2,637
        Capital Outlay 90
   To: 1-10700 School of Business
        Supplies & Expense 100
   To: 1-13200 Library
        Capital Outlay 16,020
   To: 1-16400 Development
        Supplies & Expense 35

   From: Unappropriated Auxiliary Funds
   To: 3-32000 Young Abe Lincoln 1994
        Personal Services 145,100
        Supplies and Expense 269,328
   To: 3-35001 New Harmony Theatre 1994
        Personal Services 114,808
        Supplies and Expense 91,973
From: Unappropriated Restricted Funds
To: 4-46226 Faculty/Student Research - Donaldson
Supplies and Expense

From: Unappropriated Designated Funds
To: 2-23100 Faculty Development Travel
Supplies & Expense

2. Transfer and Appropriation of Funds
From: 2-23000 General Instruction Revolving Fund
To: 1-10700 School of Business
Supplies and Expense

3. Appropriation Transfers
From: 1-10160 Arts Commission Music Supplies & Expense
To: 1-10160 Arts Commission Music Capital Outlay

From: 1-10320 Engineering Technology Supplies & Expense
To: 1-10320 Engineering Technology Capital Outlay

From: 1-10400 School of Nursing Personal Services
To: 1-10400 School of Nursing Capital Outlay
To: 1-10410 Nursing Supplies & Expense

From: 1-10800 School of Education Personal Services
To: 1-10830 Physical Education Supplies & Expense

From: 1-10820 Social Work Personal Services
To: 1-13200 Library Capital Outlay
From: 1-14007 Health Services  
To: 1-14007 Health Services  
Supplies & Expense  
2,400

From: 1-16400 Development  
To: 1-16400 Development  
Supplies & Expense  
Capital Outlay  
290  
9,480

From: 1-16500 Computer Center  
To: 1-16500 Computer Center  
Supplies & Expense  
Personal Services  
Repairs & Maintenance  
Capital Outlay  
1,422  
1,589  
81,802

C. APPROVAL OF CHANGE ORDERS

Approval of change orders for the Orr Center Remodeling and Administration Building Elevator Addition is requested. The proposed change orders are contained in Exhibit I-A.

Approval of the change orders is recommended.
SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTIONS

Robert M. Small, Jr., Associate Professor of Education, in accordance with the early retirement policy, has requested early retirement effective December 17, 1994, including leave with pay for the period of August 22, 1994, through December 17, 1994. Severance pay based on twenty-five years of service to the University will be paid as of January 2, 1995.

Approval of the request is recommended.
University of Southern Indiana  
Robert D. Orr Center Remodel and Administration Building Elevator Addition

**SUMMARY OF CHANGE ORDERS**

I. GENERAL CONSTRUCTION

**CONTRACTOR:** Lichtenberger Construction

<table>
<thead>
<tr>
<th>NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>CO #GC-2</td>
<td>Labor and materials to provide three (3) return air transfer openings above the ceiling.</td>
<td>$607</td>
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**CONTRACTOR:** Deig Brothers Lumber and Construction Co., Inc.

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<tbody>
<tr>
<td>CO #UC-1</td>
<td>Item 1 Delete exhaust duct and roof top exhaust fan from the elevator Machine Room 104. Reroute the exhaust duct from elevator Machine Room 104 to the ceiling plenum and through the exterior wall. Provide sidewall exhaust fan.</td>
<td>$381</td>
</tr>
<tr>
<td></td>
<td>Item 2 Delete new flooring in Elevator Lobby 101 and patch existing floor covering.</td>
<td>($550)</td>
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II. ELECTRICAL CONSTRUCTION

**CONTRACTOR:** Elbrink Electrical

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<tr>
<td>CO #EC-2</td>
<td>Labor and materials to provide miscellaneous receptacles and to relocate fan switch.</td>
<td>$635</td>
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The contract sum is increased by these change orders in the total amount of $1,073.00.