

**AGENDA**

**UNIVERSITY OF SOUTHERN INDIANA  
BOARD OF TRUSTEES**

**January 11, 1994**

**SECTION I - GENERAL AND ACADEMIC MATTERS**

- A. Approval of Minutes of November 15, 1993, Meeting
- B. Establishment of Next Meeting Date, Time, Location
- C. President's Report

**SECTION II - FINANCIAL MATTERS**

- A. Approval of Request for General Repair and Rehabilitation Funds
- B. Approval of Budget Appropriations, Adjustments, and Transfers
- C. Approval of Change Orders

**SECTION III - PERSONNEL MATTERS**

- A. Approval of Personnel Action

**SUPPLEMENTAL INFORMATION**  
**UNIVERSITY OF SOUTHERN INDIANA**  
**BOARD OF TRUSTEES**

**January 11, 1994**

**SECTION I - GENERAL ACADEMIC MATTERS**

- A. APPROVAL OF MINUTES OF NOVEMBER 15, 1993, MEETING**
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION**
- C. PRESIDENT'S REPORT**

**SECTION II - FINANCIAL MATTERS**

**A. APPROVAL OF REQUEST FOR GENERAL REPAIR AND REHABILITATION FUNDS**

This request seeks authorization for President Rice to request the approval of the Commission for Higher Education, the State Budget Agency, the State Budget Committee, and the Governor of the State of Indiana for appropriation of general repair and rehabilitation funds in the amount of \$51,530 for the listed projects.

Library Re-roof	\$ 25,000
Science Center/Administration Building Facade Painting	\$ 26,530

Approval of the funding authorization request is recommended.

**B. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS**

Approval of the following budget appropriations, adjustments, and transfers is recommended.

**1. Additional Appropriations**

From:	Unappropriated Current Operating Funds		
To:	1-10170	USI Theatre	
		Personal Services	56
		Supplies & Expense	2,163
To:	1-10320	Engineering Technology	
		Supplies & Expense	80
To:	1-10430	Occupational Therapy	
		Supplies & Expense	2,637
		Capital Outlay	90
To:	1-10700	School of Business	
		Supplies & Expense	100
To:	1-13200	Library	
		Capital Outlay	16,020
To:	1-16400	Development	
		Supplies & Expense	35
From:	Unappropriated Auxiliary Funds		
To:	3-32000	Young Abe Lincoln 1994	
		Personal Services	145,100
		Supplies and Expense	269,328
To:	3-35001	New Harmony Theatre 1994	
		Personal Services	114,808
		Supplies and Expense	91,973

From:	Unappropriated Restricted Funds		
To:	4-46226	Faculty/Student Research - Donaldson Supplies and Expense	150

From:	Unappropriated Designated Funds		
To:	2-23100	Faculty Development Travel Supplies & Expense	3,320

**2. Transfer and Appropriation of Funds**

From:	2-23000	General Instruction Revolving Fund	
To:	1-10700	School of Business Supplies and Expense	1,000

**3. Appropriation Transfers**

From:	1-10160	Arts Commission Music Supplies & Expense	
To:	1-10160	Arts Commission Music Capital Outlay	1,720

From:	1-10320	Engineering Technology Supplies & Expense	
To:	1-10320	Engineering Technology Capital Outlay	2,000

From:	1-10400	School of Nursing Personal Services	
To:	1-10400	School of Nursing Capital Outlay	2,000
To:	1-10410	Nursing Supplies & Expense	1,197

From:	1-10800	School of Education Personal Services	
To:	1-10830	Physical Education Supplies & Expense	2,100

From:	1-10820	Social Work Personal Services	
To:	1-13200	Library Capital Outlay	11,000

From:	1-14007	Health Services Personal Services	
To:	1-14007	Health Services Supplies & Expense	2,400
From:	1-16400	Development Personal Services	
To:	1-16400	Development Supplies & Expense Capital Outlay	290 9,480
From:	1-16500	Computer Center Supplies & Expense	
To:	1-16500	Computer Center Personal Services Repairs & Maintenance Capital Outlay	1,422 1,589 81,802

**C. APPROVAL OF CHANGE ORDERS**

Approval of change orders for the Orr Center Remodeling and Administration Building Elevator Addition is requested. The proposed change orders are contained in Exhibit I-A.

Approval of the change orders is recommended.

### **SECTION III - PERSONNEL MATTERS**

#### **A. APPROVAL OF PERSONNEL ACTIONS**

Robert M. Small, Jr., Associate Professor of Education, in accordance with the early retirement policy, has requested early retirement effective December 17, 1994, including leave with pay for the period of August 22, 1994, through December 17, 1994. Severance pay based on twenty-five years of service to the University will be paid as of January 2, 1995.

Approval of the request is recommended.

#92108  
University of Southern Indiana  
Robert D. Orr Center Remodel and Administration Building Elevator Addition

### SUMMARY OF CHANGE ORDERS

#### I. GENERAL CONSTRUCTION

**CONTRACTOR: Lichtenberger Construction**

<u>NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CO #GC-2	Labor and materials to provide three (3) return air transfer openings above the ceiling.	\$ 607

**CONTRACTOR: Deig Brothers Lumber and Construction Co., Inc.**

<u>NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CO #UC-1 Item 1	Delete exhaust duct and roof top exhaust fan from the elevator Machine Room 104. Reroute the exhaust duct from elevator Machine Room 104 to the ceiling plenum and through the exterior wall. Provide sidewall exhaust fan.	\$ 381
Item 2	Delete new flooring in Elevator Lobby 101 and patch existing floor covering.	(\$ 550)

#### II. ELECTRICAL CONSTRUCTION

**CONTRACTOR: Elbrink Electrical**

<u>NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CO #EC-2	Labor and materials to provide miscellaneous receptacles and to relocate fan switch.	\$ 635

The contract sum is increased by these change orders in the total amount of \$1,073.00.