

**UNIVERSITY OF SOUTHERN INDIANA
JOINT MEETING
Board of Trustees Long Range Planning Committee
and
Southern Indiana Higher Education, Inc. Master Planning Sub-Committee
Minutes**

February 27, 1996

The Long Range Planning Committee of the University of Southern Indiana Board of Trustees met jointly with the Master Planning Sub-Committee of Southern Indiana Higher Education, Inc. (S.I.H.E.) via video conference on February 27, 1996, in Room 1027 of the Health Professions Center. In attendance in Evansville were Trustees Bruce Baker and Louise Bruce, S.I.H.E. members Rolland Eckels, Carolyn Georgette, Chris Melton, and Jim Will, and President H. Ray Hoops, Vice President for Business Affairs and Treasurer Richard Schmidt, Vice President for Academic Affairs Robert L. Reid, and Director of the Physical Plant Steve Helfrich. In attendance in Indianapolis were Trustees Harolyn Torain and Tom McKenna and S.I.H.E. member Byron Wright.

Harolyn Torain, Chairman of the Long Range Planning Committee, called the meeting to order at 2:43 p.m.

The committees discussed the ten responses to the *Request for Statement of Qualifications for Master Planning Services* and reviewed a summary of the information submitted. The ten firms that responded were:

Christner, Inc. of St. Louis, MO
Ellerbe Becket, Inc. of Minneapolis, MN
Edmund L. Hafer and Associates of Evansville, IN
Hastings & Chivetta Architects, Inc. of St. Louis, MO
HOK, Inc. of St. Louis, MO
HNTB Corporation of Indianapolis, IN
Johnson Johnson and Roy/inc of Chicago, IL
NBBJ Architects and Planners of Columbus, OH
The Odle McGuire and Shook Corporation of Bloomington, IN
RQAW Corporation of Indianapolis, IN

Following discussion about the proposals, the committee selected four firms to continue in the selection process, receive a Request for Proposal, and be invited to an interview with the joint committee. The four firms selected were:

Edmund L. Hafer and Associates of Evansville, IN
Hastings & Chivetta Architects, Inc. of St. Louis, MO
Johnson Johnson and Roy/inc of Chicago, IL
RQAW Corporation of Indianapolis, IN

Mr. McKenna suggested that a matrix be included in the Request for Proposal that will uniformly outline each firm's experience in master planning. Mr. Helfrich will develop the matrix for inclusion in the RFP.

The next meeting of the joint committee will be scheduled in mid April to interview the selected firms. A recommendation will be presented to the Board of Trustees at its May, 1996, meeting and to the S.I.H.E. Board of Directors at its next meeting.

There being no further business, the meeting adjourned at 3:43 p.m.

Respectfully submitted,

Richard W. Schmidt
Acting Secretary

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