

**MINUTES**  
**LONG-RANGE PLANNING COMMITTEE**  
**UNIVERSITY OF SOUTHERN INDIANA**  
**BOARD OF TRUSTEES**

**March 4, 2004**

The Long-Range Planning Committee of the University of Southern Indiana Board of Trustees met on Thursday, March 4, 2004, in the University Center. In attendance were Chair Bruce H. Baker and Trustees Louise S. Bruce, J. David Huber, Harolyn G. Torain, and Samuel J. Tucker. Also in attendance were Provost and Vice President for Academic Affairs Linda L. M. Bennett; Vice President for Advancement Sherrienne M. Standley; Vice President for Student Affairs Robert W. Parrent; Associate Vice President for Student Affairs John Deem; Associate Vice President for Academic Affairs and Dean of Extended Services M. Edward Jones; Assistant Vice President for Academic Affairs Charles Harrington, Faculty Senate Chair Christy Baker, and Student Government Association President Troy Nethery.

Chair Bruce Baker called the meeting to order at 11:45 a.m. He called on Provost Bennett to introduce the report.

**1. REPORT ON UNIVERSITY DIVISION AND ACADEMIC SKILLS**

Assistant Vice President for Academic Affairs Charles Harrington and Acting Director of University Division Mark Razor presented a report on the University Division and Academic Skills, *A Review of Service and Glimpse at Opportunity*. Following a review of the organizational structure and history of the department, they reported on advising, tutoring, supplemental instruction, remedial and developmental education, placement testing, and the number of students served by these programs. The committee was provided information on the Options Program (a collaborative program with Ivy Tech State College), the 21<sup>st</sup> Century Scholars Mentoring Program, and the Freshman Seminar, a program required of all conditionally admitted students. Dr. Harrington reported that future plans for the department include expanding the Transitions Program with Vincennes University, developing the Living-Learning Communities Program, and increasing opportunities for subject-based tutoring.

There being no further business, the meeting adjourned at 12:15 p.m.