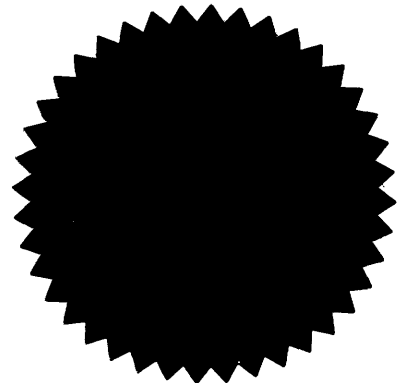


MINUTES

**UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES**

May 5, 2001



MINUTES

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

May 5, 2001

The University of Southern Indiana Board of Trustees met in regular session on Saturday, May 5, 2001, in the University Center. Present were Trustees Bruce Baker, Louise Bruce, Ryan Helzerman, David Huber, Tina Kern, Thomas McKenna, Harolyn Torain, and James Will Sr. Also in attendance were President H. Ray Hoops, Vice Presidents John Byrd, Robert Reid, Richard Schmidt, and Sherrienne Standley; Faculty Senate Chair Mark Krahling; and Student Government Association President Rick Hudson.

There being a quorum present, the meeting was called to order at 1:00 p.m.

SECTION I - GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF MARCH 12, 2001, MEETING

On a motion by Mr. Baker, seconded by Ms. Kern, the minutes of the March 12, 2001, meeting were approved.

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

The date of the annual meeting and the next regular meeting of the Board of Trustees was set for Monday, July 2, 2001, on campus. The Board of Trustees retreat will be held July 19-21, 2001, at Lake Barkley.

C. PRESIDENT'S REPORT

President Hoops remarked that this is always the most jubilant of times on college campuses and that USI is no exception. He noted that on Sunday, May 6, USI would celebrate the achievements of the largest graduating class in its history – 1,390 graduates. Among those graduates are nine who graduate with perfect 4.0 grade point averages. An additional 170 also graduate with Commencement Honors, and the University will recognize the first University Honors Scholars, seven students who have completed the rigorous Honors Program at USI.

Dr. Hoops noted that we also look forward to hearing the message of author and columnist Helen Thomas, and to recognizing with honorary doctorates Dr. James S. Vinson, retiring president of the University of Evansville, and James A. Sanders, loyal friend and benefactor of USI.

He reported that the highest awards given to a faculty member and a student will be presented during the Commencement program. Dr. Aimee Luebben, program director and associate professor of occupational therapy, will receive the Integra Bank Distinguished Professor Award. Eric Norton, a graduating senior and English major from Bloomington, will receive the President's Medal. Dr. Hoops congratulated Trustee Ryan Helzerman, who was a finalist for the President's Medal, and who will graduate with high honors in the Commencement ceremony, and wished him well in his graduate studies at Purdue University. President Hoops noted that while Mr. Helzerman completes his appointment on the Board of Trustees in July, he will continue to serve until the new student trustee is appointed by the Governor.

The President remarked that the USI Alumni Association will recognize four award recipients at the Class of 2001 Reception and Banquet. He congratulated Vice President for Business Affairs Richard Schmidt, who will receive the Special Recognition Award for service to the University. He reported that other award recipients are Dr. Larry Arp, who will receive the Faculty Recognition Award; alumna Nancy Sieben, who will receive the Alumni Service Award; and State Representative and alumnus Russ Stilwell, who will receive the Distinguished Alumni Award.

In April, the O'Daniel Leadership Academy presented its sixth annual conference hosted by *The Evansville Courier and Press*. Dr. Hoops noted that sixty students participated in the two-day conference and workshops, which introduce students to the leadership philosophies of local corporations.

Dr. Hoops announced that Career Services and Placement hosted the regional teacher recruitment fair earlier in the week, bringing representatives of nearly 50 school districts to campus to meet with graduating seniors from USI, the University of Evansville, Oakland City University, and Owensboro-based Brescia and Kentucky Wesleyan Colleges. More than 125 candidates who plan to enter the teaching profession met in an extended Open Fair format and interviews with employers from eleven states. In addition to graduating seniors, undergraduates and alumni were invited to attend and explore the many teaching opportunities presented at the Fair. The President noted that Trustee Harolyn Torain was among the recruiters from her school district.

President Hoops called on Dr. Robert Reid, Vice President for Academic Affairs, to introduce a presentation from the School of Nursing and Health Professions. Dr. Reid introduced Dr. Gayle M. Roux, Assistant Professor of Nursing, who discussed the University's role in the Vanderburgh County Fetal and Infant Mortality Review (FIMR). Dr. Roux explained that FIMR is a review process that analyzes fetal and infant mortality and allows the community to examine existing problems that affect mortality. The USI School of Nursing and Health Professions has been involved in the project for four years in collaboration with the Vanderburgh County Health Department, the Indiana State Department of Health, the Indiana Perinatal Network, and a community intervention committee. Dr. Roux noted that the review is a teaching project, a community health project, and a research project, and that dramatic results have been achieved since its inception. Students and faculty are exposed to international, national, and regional community partnerships through their participation in the project.

Dr. Roux introduced Julie St. Clair, Instructor in Nursing, who discussed how the Southwestern Indiana Regional Perinatal Advisory Board works to improve education and services to expectant mothers in the southern Indiana region. Ms. St. Clair described a new perinatal initiative, the goal of which is to increase home visiting services that offer support, education, and monitoring for prenatal women and their newborns. With funds provided through an \$8,000 grant from the Indiana Perinatal Network, public health nurses will market home visiting services to physicians and establish a relationship for future referral of patients.

Dr. Hoops, as a follow up to the academic presentation at the March 12, 2001, board meeting, was pleased to report that the USI Advanced Ad Campaigns class team placed third in the Sixth District in the 2001 American Advertising Federation Advertising Competition in Detroit, marking the sixth year that USI was a top five finisher. Michigan State took top honors, and Ball State University placed second. The President congratulated the students and the faculty members who guided their effort.

President Hoops announced that Rick Hudson won re-election as president of the Student Government Association, and that the University and trustees are happy to have his partnership for another year. He invited Mr. Hudson to give the report of the Student Government Association.

Mr. Hudson reported that SGA recently hosted or assisted with several programs, including a Town Hall meeting focusing on the future of USI, a presentation from the Purdue University Police Department titled "ASAP: Alcohol Student Awareness Program", and a cookout for students. He reported that student organizations are planning several events they hope will become annual traditions at USI. Possible events include a spring carnival, a day of events at Reflection Lake, and a revival of the Eagle Gran Prix bike race. Mr. Hudson noted that SGA recently presented the following awards: Faculty Member of the Year – Dr. Charles Meliska, Professor of Psychology; Staff Member of the Year – Melissa Cochran, Administrative Assistant, Special Events and Scheduling; and Administrators of the Year – Barry Schonberger, Dean of Students, and Renee Rowland, Program Director, First Year Initiatives. Also presented were three Spirit of the Eagle Awards to student representative on the Indiana Commission for Higher Education Christian Blome, Assistant Vice President for Student Affairs Dr. Charles Harrington, and the USI Women's Basketball team. He expressed appreciation to Mr. Helzerman for his service to the Board of Trustees on behalf of the student body and reported that the search committee for the new student trustee has referred its

nominations to the Governor's Office. Mr. Hudson noted that the newly elected SGA officers will meet throughout the summer to prepare for the fall semester.

Dr. Hoops reported that Professor Mark Krahlung completes his term as Faculty Senate Chair and expressed appreciation to Dr. Krahlung for his involvement with the Board of Trustees and for his leadership in faculty governance matters for the past two years. He announced that associate professor of communications Wayne Rinks, the incoming Faculty Senate Chair, will join the Board of Trustees at the July meeting.

The President noted that several trustees represented the University at the Association of Governing Boards national meeting this spring in San Francisco. He thanked Ryan Helzerman, Tina Kern, Pat Hoehn, Bruce Baker, and Louise Bruce for their participation in the conference.

President Hoops rang a school bell to announce that trustee Bruce Baker received the "Friend of Education" Award in April from the Warrick County Public Education Foundation. He noted that part of the reason for the award was Mr. Baker's outstanding service to the University of Southern Indiana. He remarked that the award given to Mr. Baker reflects well on everyone associated with the University and invited the trustees to congratulate him.

President Hoops reminded the trustees that at the March meeting, they participated in the ribbon breaking for the Recreation and Fitness Center. He called on Vice President for Student Affairs John Byrd to give an update on the programming and use of the new facility. Dr. Byrd reported that the Recreation and Fitness Center has been highly utilized by the students with an average of 900 students using the facility daily. He anticipates even higher usage in the fall semester.

Dr. Hoops introduced Marilyn Schmidt, director of Career Services and Placement, who presented a report on the Class of 2000. Mrs. Schmidt referred the trustees to a report on the Class of 2000 and noted that 91.3 percent of USI students who graduated with a bachelor's degree in 2000 are currently employed in their field or a field related to their majors. Mrs. Schmidt also reported on salary statistics, graduate/professional school participation, and the trends in characteristics of graduating classes in the past six years.

In concluding his report, President Hoops expressed his appreciation to the trustees for making time in their busy schedules for all the Commencement activities. He remarked that the trustees' attendance at Commencement celebrations is important to students, faculty, and alumni, and he thanked them for their support.

D. APPROVAL OF REQUEST FOR ELECTRIC DISTRIBUTION LINE EASEMENT

Steve Helfrich, Director of Facilities Operations and Planning, reported that the University has requested the relocation of a high voltage electric transmission pole located just west of the practice soccer field. Southern Indiana Gas and Electric Company requires a new easement for the project, which relocates the electric service to the Bent Twig Outdoor Education Center.

On a motion by Ms. Kern, seconded by Mr. Huber, the Electric Distribution Line Easement in Exhibit I-A was approved.

E. APPROVAL OF CANDIDATE FOR HONORARY DEGREE

On a motion by Mr. Huber, seconded by Mr. Baker, the conferral of the following honorary degree at the May 6, 2001, Commencement was approved.

DOCTOR OF LAWS to community leader James A. Sanders in recognition of a major planned gift which will provide Presidential Scholarships, a distinguished professorship, and an endowment for the USI art collection fund.

SECTION II – FINANCIAL MATTERS

A. APPROVAL OF THE FINAL PLANS AND COST ESTIMATES FOR THE SCIENCE/EDUCATION CLASSROOM BUILDING AND RELATED SITE DEVELOPMENT

Bryan Carr of Edmund L. Hafer and Associates, Jeff O'Brien of Hastings and Chivetta, Inc., and Jim Boots of The Skillman Corporation presented final plans and cost estimates for the Science/Education Classroom Building project and related site development.

On a motion by Mrs. Bruce, seconded by Mr. McKenna, the final plans for the project and related site development and the cost estimates in Exhibit II-A were approved.

B. APPROVAL OF AUTHORIZING RESOLUTION FOR THE SCIENCE/EDUCATION CLASSROOM BUILDING PROJECT

Robert Ruble, Associate Vice President for Fiscal and Physical Affairs, reported that in the 2001-03 appropriation bill passed by the 2001 Indiana General Assembly, the University's funding request for Phase II of the Science/Education Classroom Building project was increased to incorporate planning funds for the Library Expansion Project. The \$12,200,000 total amount in the appropriation bill targets \$10,576,000 toward the Science/Education Classroom Building completion and \$1,624,000 toward planning the Library Expansion Project. The Board of Trustees acknowledged its interest in proceeding with the planning phase of the Library Expansion Project.

On a motion by Mr. Huber, seconded by Ms. Kern, the following authorizing resolution for the Science/Education Classroom Building project was approved.

WHEREAS, the 1999 General Assembly authorized the University to construct Phase I of the Science/Education Classroom Building; and

WHEREAS, the Indiana State Budget Committee has approved \$3,418,801 of bonding authority for the initial site development work related to Phase I; and

WHEREAS, the 2001 General Assembly authorized the University to construct Phase II of the Science/Education Classroom Building; and

WHEREAS, the Board of Trustees has approved the final plans for the Science/Education Classroom Building Project and related site development;

NOW, THEREFORE, BE IT RESOLVED that President Hoops is authorized to request of the Indiana Commission for Higher Education, the Indiana State Budget Committee, and the Governor of the State of Indiana approval to proceed with the Science/Education Classroom Building Project; and

FURTHER RESOLVED that the Construction Committee is authorized to review construction bids and award contracts or reject any and all bids for the site development related to the project;

FURTHER RESOLVED that, following the anticipated state approvals, the Construction Committee is authorized to request and review construction bids and award contracts or reject any and all bids for the construction of the Science/Education Classroom Building Project;

FURTHER RESOLVED that the Construction Committee will report its actions to the Board of Trustees.

C. REPORT OF THE CONSTRUCTION COMMITTEE

Construction Committee Chair Tina Kern called on Mr. Schmidt to report on the actions of the committee at its meeting on April 16, 2001. Mr. Schmidt reported that the committee approved the final design plan for the University Center Expansion Project, which includes relocating existing offices

to make room for expanded seating in the dining area, relocating food service offices, constructing new walk-in coolers and freezers, expanding bookstore space, reworking the banking center, and constructing a new reception desk. Mr. Schmidt also reported that the Construction Committee approved the low bid for the project submitted by Lichtenberger Construction Company.

D. UPDATE ON THE UNIVERSITY CENTER EXPANSION PROJECT AND THE O'BANNON HALL CONSTRUCTION PROJECT

Mr. Helfrich reported that construction work has begun on the University Center Expansion Project and will be complete by the end of July. He also reported that progress continues on the O'Bannon Hall Construction Project and that he is optimistic that the building will be complete for students to move in prior to the fall semester.

E. REVIEW OF THE 2001 SESSION OF THE INDIANA GENERAL ASSEMBLY

Associate Vice President for Business Administration Cynthia Brinker reviewed the Summary of the 2001-2003 Biennial Budget in Exhibit II-B. Ms. Brinker reported that in addition to funding for Phase II of the Science/Education Classroom Building Project and architectural and design fees for the Library Expansion Project, the University will receive enrollment change funding of \$3,300 per FTE student; a one percent increase for personal services and benefits; and a one-half percent increase for supplies and expense. Ms. Brinker reported on other legislation passed by the General Assembly, including Senate Bill 165, a bill that defines four-year state universities as potential sponsors of charter schools. She expressed appreciation to the local legislative delegation for its diligent support of the University of Southern Indiana throughout the legislative session and budget process.

F. APPROVAL OF CONCERN: EMPLOYEE ASSISTANCE PROGRAM PREMIUM RATES FOR 2001-2002

The contract for the University's Employee Assistance Program (CONCERN: EAP) with Deaconess Service Corporation is to be renewed as of July 1, 2001. CONCERN: EAP is a comprehensive employee assistance program, which provides assessment, short-term counseling, referral, and follow-up services for 770 employees and members of their immediate families. Since the program was adopted in February 1987, the utilization rate has been approximately six percent per year.

The renewal rate of \$19.50 per employee per year reflects no rate increase for the twelve-month period beginning July 1, 2001. The University pays the annual cost for the program. This agreement with Deaconess Service Corporation may be terminated at any time by either party upon sixty (60) days advance written notice to the other party.

The renewal of the master policy with the Deaconess Service Corporation beginning July 1, 2001, was recommended. On a motion by Ms. Kern, seconded by Mrs. Torain, items F, G, and H were approved as recommended.

G. APPROVAL OF LIFE INSURANCE RATES FOR 2001-2002

The University offers two group life insurance programs through Canada Life Assurance Company. There are 79 employees and 69 retirees enrolled in the original program and 698 employees and 17 retirees enrolled in the revised program. Employees hired after February 1, 1988, are enrolled in the revised program.

The University obtained bids from four different carriers for the 2001 renewal of the group life insurance program. Canada Life Assurance Company matched the most competitive rate and agreed to include additional enhancements to the group life insurance program. Effective July 1, 2001, the life insurance rate for the two programs through Canada Life Assurance Company is \$.26/\$1,000 for a two-year guarantee period, a decrease of 7.1 percent from the current rate of \$.28/\$1,000. The Accidental Death and Dismemberment Plan rate remains at \$.02/\$1,000.

Enhancements to the group life insurance program include the following:

- Accelerated benefit payout for diagnosed terminal illness
- Accidental Death and Dismemberment Plan seat belt, air bag, education, and repatriation benefits
- Interest-bearing security account for use by survivors
- Electronic distribution of benefit checks

The renewal of the group life insurance program with Canada Life Assurance Company with the proposed rates effective July 1, 2001, was recommended. On a motion by Ms. Kern, seconded by Mrs. Torain, items F, G, and H were approved as recommended.

H. APPROVAL OF LONG-TERM DISABILITY INSURANCE RATES FOR 2001-2002

The contract for the University's Long-Term Disability Insurance Program with Teachers Insurance and Annuity Association (TIAA) is to be renewed as of July 1, 2001. The TIAA disability coverage provides income benefits and retirement contributions in the event of a long-term disability. The University pays the total premium cost for 481 eligible employees.


Renewal rates from Teachers Insurance and Annuity Association (TIAA) reflect no increase for a twelve-month period beginning July 1, 2001. The current monthly premium is based on a percentage of Covered Monthly Salary (CMS) for the University:

	<u>2000-01</u> <u>Rates</u>	<u>2001-02</u> <u>Rates</u>
Income Premium	0.385% CMS	0.385% CMS
Annuity Premium	0.146% CMS	0.146% CMS

The approval of the TIAA Long-Term Disability Insurance rates effective July 1, 2001, was recommended. On a motion by Ms. Kern, seconded by Mrs. Torain, items F, G, and H were approved as recommended.

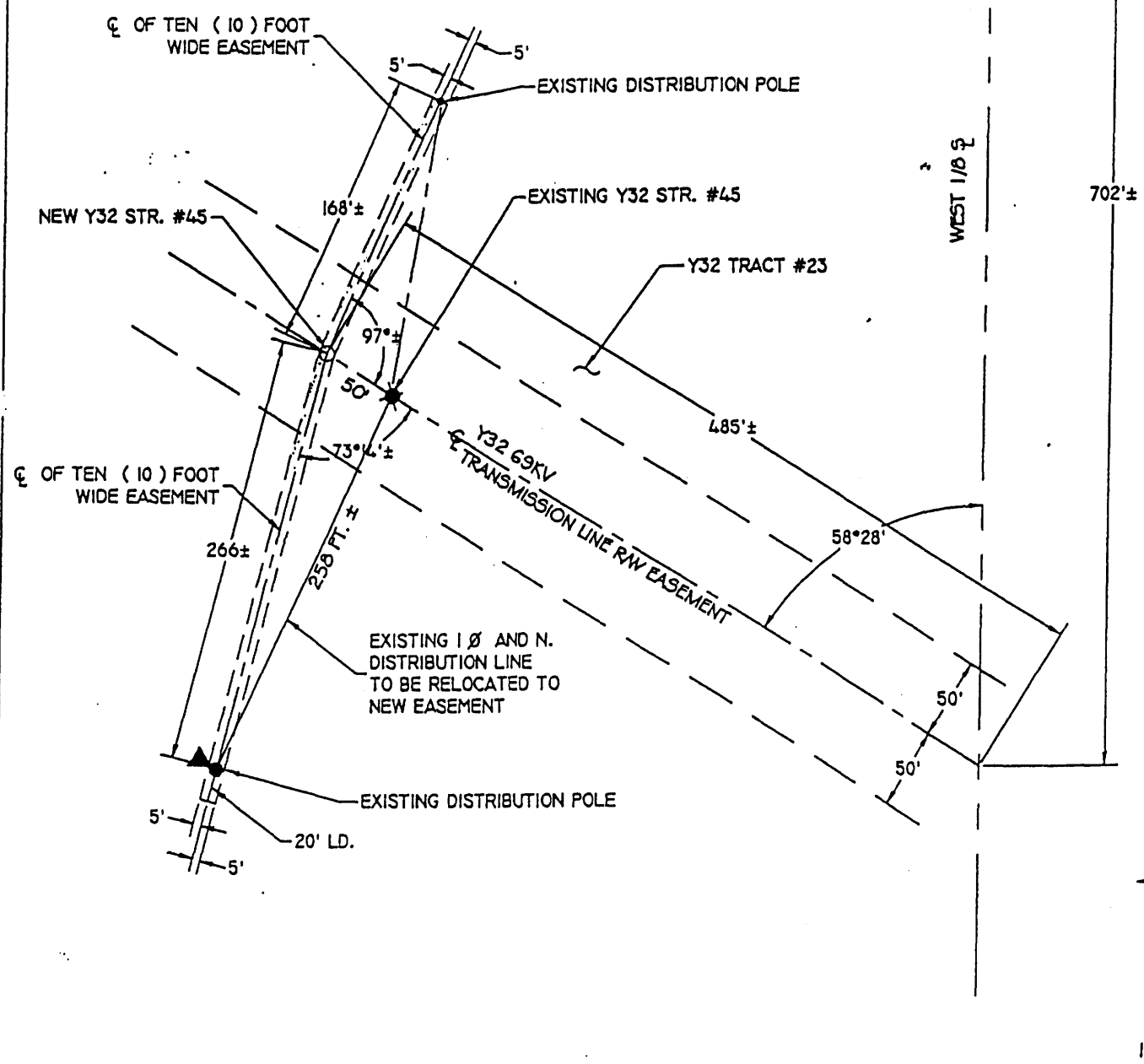
There being no further business, the meeting adjourned at 2:30 p.m.

Respectfully submitted,


Louise S. Bruce, Secretary

NORTH 1/8 ϕ

EASEMENT FOR RIGHT-OF-WAY
UNIVERSITY OF SOUTHERN INDIANA
SW 1/4 OF THE NW 1/4 OF
SECTION 32, T6S, R11W AS
DESCRIBED IN DEED DRAWER 2,
CARD 3294 IN THE OFFICE OF
THE RECORDER OF VANDERBURGH
COUNTY, INDIANA



BY <u>G. THIEM</u>	DATE <u>4-4-2001</u>
DWN. <u>J. STOLL</u>	DATE <u>4-6-2001</u>
CHK. _____	DATE _____
APP. _____	DATE _____



SIGECO
THE ENERGY COMPANY

EXHIBIT "A"
EASEMENT FOR RIGHT-OF-WAY
JOB NO. 7102002
DWG. NO. G1132-2





Science/Education Classroom Building & Miscellaneous Improvements
University of Southern Indiana

COST COMPONENT	Total Project Cost	Project Funding	Separate Funding
A Science/Education Classroom Building			
Building Construction (135,392 G.S.F.)	\$17,273,778	\$17,273,778	\$0
Site Development	<u>699,661</u>	<u>699,661</u>	<u>\$0</u>
TOTAL	\$17,973,439	\$17,973,439	\$0
B Miscellaneous Improvements Projects			
Campus Infrastructure Improvements	\$778,407	\$597,329	\$181,078
Site Clearing & Miscellaneous Improvements	450,343	421,678	28,665
Loop Road Extension & Lake Enhancements	<u>401,732</u>	<u>195,182</u>	<u>206,550</u>
TOTAL	\$1,630,482	\$1,214,189	\$416,293
C Construction Contingency (3.00% of A+B)	\$588,118	\$575,629	\$12,489
D Construction Management Fee & Expenses	\$705,000	\$705,000	\$0
E Architectural/Engineering Fees & Expenses	\$1,567,322	\$1,536,595	\$30,727
F Owner Costs	\$430,812	\$428,312	\$2,500
G Furniture, Fixtures, & Equipment (FFE)	<u>\$450,000</u>	<u>\$450,000</u>	<u>\$0</u>
Total Construction and Project Costs	\$23,345,173	\$22,883,164	\$462,009
Project Budget		\$23,100,000	
Difference		\$216,836	

Edmund L. Hafer & Associates
Hastings & Chivetta Architects

Research Facilities Design

Skillman Corporation

Fink Roberts & Petrie



Science/Education Classroom Building & Miscellaneous Improvements

University of Southern Indiana

ALTERNATES - Science/Education Classroom Building Project:

1) Basement construction under Area B	\$682,002
2a) Finish Science Shell Spaces	\$359,466
2b) Finish Classroom 1126 Shell Space	\$45,088
2c) Finish Lecture Hall Shell Spaces	\$304,490
2d) Finish Shared Teaching Lab Rooms 2232 & 2233 Shell Spaces	\$156,686
2e) Finish Computer Lab 2111 Shell Space	\$27,157
2f) Finish General Classroom 2103 Shell Space	\$17,967
2g) Finish Education/Tech Room 2117 Shell Space	\$31,889
2h) Finish Classrooms 3145 & 3147 and Prep Room 3146 Shell Space	\$72,222
2i) Finish Math Lab 3203 and Prep 3203a Shell Space	\$129,586
2j) Finish Classroom 1212 Shell Space	\$54,110
2k) Finish Classroom 2101 Shell Space	\$24,398
3) Substitute Composite Metal Panels in lieu of Limestone Panels	-\$52,355
4) Provide Display Cases per Detail 1/A15.3	\$6,440
5) Provide Chair Rails in Specified Rooms	\$10,538
6) Provide Dimming Capability in Specified Rooms	\$17,666
7) Provide Sound System @ Tiered Classrooms	\$46,144
TOTAL	\$1,933,494

ALTERNATES - Miscellaneous Improvements Project:

1) Curb Enhancements along Bent Twig Lane	\$64,101
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Note: The above alternates do not include Architectural/Engineering or Construction Management Fees, Construction Contingency, Loose Equipment, Financial Costs or other Soft Costs.

Edmund L. Hafer & Associates
Hastings & Chivetta Architects

Research Facilities Design

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Science/Education Classroom Building & Miscellaneous Improvements
University of Southern Indiana

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UNIVERSITY OF SOUTHERN INDIANA

SUMMARY OF

2001-2003 BIENNIAL BUDGET

Operating Budget Appropriation **2001-02** **2002-03**

- Base Adjustment for Prior Enrollments \$ 1,973,400
Enrollment funded at \$3,300 per Hoosier FTE
- 1% increase for Personal Services and Benefits \$ 373,186 \$ 376,917
- .5% increase for Supplies and Expenses \$ 50,862 \$ 51,116
- No increase in Institutional Student Aid

Capital Budget Appropriation for 2001-2003 Biennium

- **Repair and Rehabilitation**
 - Building R&R Formula \$ 579,892
 - Utilities R&R Formula \$ 288,484
Building and Utilities R&R Formula is 75% of the funding received in the 1999-2001 biennium
- **Funding for Technology**
 - One-time Capital Appropriation from Build Indiana Funds \$ 1,392,000
Funding is approximately 70% of the funding received in the 1999-2001 biennium
- **Capital Budget Facilities**
 - Bonding Authorization for Phase II of Science/Education Classroom Building \$10,576,000
 - Architectural and Engineering Costs for Library/Classroom Expansion Project \$ 1,624,000
- **2001-2002 Operating Appropriation** \$30,896,722
- **2002-2003 Operating Appropriation** \$31,386,698

Line Item Appropriations for 2001-2003 Biennium

- **Historic New Harmony** \$ 774,741
- **Lincoln Amphitheatre** \$ 516,281
Funding for line items decreased by 1% from funding received in 1999-2001 biennium

Build Indiana Funds

- **USI/New Harmony Foundation - \$50,000 appropriation to restore Schnee-Ribeyere-Elliott House**