

AGENDA

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

July 8, 1999

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. Annual Meeting of the Board
- B. Approval of Minutes of May 7, 1999 Meeting
- C. Establishment of Next Meeting Date, Time, Location
- D. President's Report
- E. Approval of Resolution of Appreciation to Harolyn G. Torain
- F. Report of the Long-Range Planning Committee

SECTION II FINANCIAL MATTERS

- A. Approval of Plans for the Wellness, Fitness, Recreational Facility
- B. Report of the Finance Committee
- C. Report of the Construction Committee
- D. Approval to Authorize Request for Qualifications (RFQ) for Architectural and Engineering Services and Requests for Proposals (RFP) for Architectural and Engineering Services and for Construction Manager Services for the Science/Education Classroom Building
- E. Approval of Change Orders and Report on Current Construction Projects
- F. Approval to Proceed with Construction of Parking Lot E
- G. Approval of Request for General Repair and Rehabilitation Funds
- H. Approval of Resolution Regarding Bank Depositories
- I. Approval of Current and Plant Fund Budgets

SUPPLEMENTAL INFORMATION

**UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES**

July 8, 1999

SECTION I - GENERAL AND ACADEMIC MATTERS

A. ANNUAL MEETING OF THE BOARD

1. Roll Call
2. Reading of the Notice of Annual Meeting
3. Reading and Approval of the Minutes of the 1998-99 Annual Meeting
4. Report of the Nominating Committee
5. Election of Officers
 - a. Chair of the Board
 - b. Vice Chairs of the Board
 - c. Secretary of the Board
6. Appointment of Treasurer and Assistant Secretary
7. Other Business
8. Adjournment of the Annual Meeting

B. APPROVAL OF MINUTES MAY 7, 1999, MEETING

C. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

D. PRESIDENT'S REPORT

E. APPROVAL OF RESOLUTION OF APPRECIATION TO HAROLYN G. TORAIN

Approval of the following resolution is recommended.

WHEREAS, Harolyn G. Torain was appointed to the Board of Trustees in 1990, and

WHEREAS, in that capacity Mrs. Torain has been an active partner in fully developing educational opportunities for young people, and

WHEREAS, in recognition of her leadership abilities, Mrs. Torain was elected chair of the Board of Trustees in 1997, becoming the first woman and the first alumna to lead the Board of Trustees, and

WHEREAS, during her tenure of exemplary leadership, the University has experienced remarkable growth in its enrollment, expansion of its physical plant, and the completion of the University's highly successful first capital campaign;

NOW, THEREFORE, BE IT RESOLVED, that at its fifteenth annual meeting, the Board of Trustees, assembled at New Harmony, Indiana on July 8, 1999, commends Mrs. Harolyn G. Torain for her dedication to the full development of the University of Southern Indiana and the people it serves, and

FURTHER RESOLVED, that this resolution be adopted and spread upon its minutes for all time as a perpetual recognition of the deep gratitude owed by the University, its trustees, officers, students, and faculty, to Mrs. Harolyn G. Torain for her devoted service.

F. REPORT OF THE LONG-RANGE PLANNING COMMITTEE

SECTION II FINANCIAL MATTERS

A. APPROVAL OF PLANS FOR THE WELLNESS, FITNESS, RECREATIONAL FACILITY

Jack Kinkel, representing the Merci-Kinkel Collaborative, will present construction drawings for the Wellness, Fitness, Recreational Facility.

Approval of the construction drawings for the Wellness, Fitness, Recreational Facility and authorization to proceed with the bid process is recommended.

B. REPORT OF THE FINANCE COMMITTEE

C. REPORT OF THE CONSTRUCTION COMMITTEE

D. APPROVAL TO AUTHORIZE REQUEST FOR QUALIFICATIONS (RFQ) FOR ARCHITECTURAL AND ENGINEERING SERVICES AND REQUESTS FOR PROPOSALS (RFP) FOR ARCHITECTURAL AND ENGINEERING SERVICES AND FOR CONSTRUCTION MANAGER SERVICES FOR THE SCIENCE/EDUCATION CLASSROOM BUILDING

The University's 1999-2001 Capital Budget included a request for construction of a \$21,600,000 Science/Education Classroom Building. The 1999 Indiana General Assembly approved \$12,600,000 in bonding authorization for the science section of the Science/Education Classroom Building. In order to begin the planning process for the building, approval of the following resolution is recommended.

WHEREAS, the Board of Trustees wishes to proceed with plans for the Science/Education Classroom Building,

NOW, THEREFORE, BE IT RESOLVED, that the Construction Committee be authorized to issue a Request for Qualifications (RFQ) for architectural and engineering services for the Science/Education Classroom Building Project, evaluate responses to the RFQ, and select firms for further consideration; and

FURTHER RESOLVED that the Construction Committee be authorized to issue a Request for Proposal (RFP) for architectural and engineering services for the Science/Education Classroom Building Project, evaluate responses to the RFP, interview representatives of the firms selected for further consideration, and present a recommendation to the Board of Trustees to accept a proposal or to reject all proposals; and

FURTHER RESOLVED that the Construction Committee be authorized to issue a Request for Proposal (RFP) for construction manager services for the Science/Education Classroom Building Project, evaluate responses to the RFP, and present a recommendation to the Board of Trustees to accept a proposal or to reject all proposals.

Approval to issue Request for Qualifications and Requests for Proposal for the Science/Education Classroom Building Project is recommended.

E. APPROVAL OF CHANGE ORDERS AND REPORT ON CURRENT CONSTRUCTION PROJECTS

A report will be presented on the status of current construction projects.

Approval of the change orders in Exhibit II-A, II-B, II-C, and II-D is recommended.

F. APPROVAL TO PROCEED WITH CONSTRUCTION OF PARKING LOT E

Parking Lot E will be constructed on University Boulevard south of the Technology Center, the Liberal Arts Center, and the Art Studio. The 244-space parking lot will include lighting, concrete curbs and walkways, and an asphalt surface. The lot will alleviate parking problems related to enrollment growth and the loss of 50 parking spaces due to construction of the Liberal Arts Center. Funding for the \$450,000 project will come from the Parking Facility Fund. The project has been approved by the Commission for Higher Education and the State Budget Committee.

Approval to proceed with the construction of Parking Lot E is recommended.

G. APPROVAL OF REQUEST FOR GENERAL REPAIR AND REHABILITATION FUNDS

This request authorizes President Hoops to request approval of the Commission for Higher Education, the State Budget Committee, and the Governor of the State of Indiana for appropriation of general repair and rehabilitation funds for the projects listed in Exhibit II-E.

Approval of the funding authorization request for repair and rehabilitation funds is recommended.

H. APPROVAL OF RESOLUTION REGARDING BANK DEPOSITORIES

Approval of the following resolution is recommended.

WHEREAS, the University wishes to update the list of banks designated as depositories in which funds may be deposited and to update the authorizations required for transactions with the depositories;

THEREFORE, BE IT RESOLVED that Civitas Bank, Old National Bank of Evansville, National City Bank of Evansville, Spencer County Bank, and Firststar Bank Milwaukee be and hereby are designated as depositories in which funds of this Corporation may be deposited by its officers, agents, and employees; and

FURTHER RESOLVED that the Treasurer is authorized to sign (including using facsimile signatures) any and all checks, drafts, and orders, including orders or directions in informal or letter form, against any funds at any time standing to the credit of this Corporation with said bank, and that the said bank hereby is authorized to honor any and all checks, drafts, and orders so signed, including those drawn to the individual order of such officer without further inquiry or regard to the authority of said officer or the use of said checks, drafts, and orders, or proceeds thereof; and

FURTHER RESOLVED that the Treasurer or Assistant Treasurer of the University of Southern Indiana is authorized to enter into a Funds Transfer Agreement with the aforementioned Banks; and

FURTHER RESOLVED that the Treasurer, the Assistant Treasurer, the Assistant Vice President for Business Affairs, and the Controller of the University of Southern Indiana be designated as the officers of the University authorized to make wire transfers; and

FURTHER RESOLVED that each of the foregoing resolutions shall continue in force until express written notice of its rescission or modification has been received by the said Bank, but if the authority contained in them should be revoked or terminated by operation of law without such notice, it is resolved and hereby agreed for the purpose of inducing the said Bank to act thereunder, that the said Bank shall be saved harmless from any loss suffered or liability incurred by it in so acting after revocation or termination without such notice.

I. APPROVAL OF CURRENT AND PLANT FUND BUDGETS

The recommended current operating budget for fiscal year 1999-2000 will be presented. Increases over the previous year's budget are made possible by an increase in State appropriation, which includes an adjustment for prior enrollment increases, an increase in the student fee rate, and increases in several areas of other income.

The recommendation is for a balanced budget based upon estimates of revenue, State appropriations, and other available sources.

Approval of the Current and Plant Fund Budgets in Exhibit II-F is recommended.

Note: Exhibit II-F is the budget summary. Copies of the complete budget document will be available at the July 8 meeting.