

MINUTES OF THE JOINT MEETING OF THE FINANCE
AND LONG-RANGE PLANNING COMMITTEE

August 4, 1988

The University of Southern Indiana Board of Trustees Committees for Finance and Long-Range Planning met in joint session in the University Center on Thursday, August 4, 1988. Present were Trustees Robert Boyer, William Brooks, Jr., J. Patrick Leahy, Joseph O'Daniel, and Carole Rust. Also attending were President David Rice; Vice Presidents Donald Bennett, Sherrienne Standley, and Byron Wright.

Mr. O'Daniel convened the meeting at 2:10 p.m. and asked Mr. Wright to explain the revised capital budget request. Mr. Wright said that a space study, using conservative enrollment projections, is included in the narrative. Mr. Wright indicated that the primary change in the request is the addition of another general purpose classroom building around 1997. Mr. Wright explained that the telecommunications system estimate has been increased, and the requests included in the next biennium have been reprioritized.

Dr. Rice related some concerns expressed by Dr. Weathersby, who was unable to attend. Mr. Brooks expressed concern about the total amount requested for computer equipment, and urged administrators to be certain the legislature is aware that the request for computer equipment is for the next biennium only. Discussion then centered on the computer equipment needs.

Mr. Boyer raised a question about the enrollment projections included in the request. Dr. Rice responded that in the short term, the enrollment projection is valid, in terms of all assumptions made, and in the long term, it may be too conservative. In addition, he said, every two years the enrollment projection is adjusted.

Discussion then centered on the request for funds for a Health Professions Building. Committee members concurred that if the Indiana Commission for Higher Education and the legislature felt that a Health Professions Building request should be moved forward to the next biennium, then the Board would have no objections. Mr. O'Daniel stated that the Board would like an earlier date for the request for a Health Professions Building.

On a motion by Mrs. Rust, seconded by Mr. Brooks, the revised capital budget request was approved.

Mr. Wright called on director of the computer center Wayne Bohm to give an overview of the University's computer capabilities and to lead a tour of existing computer facilities.

Mr. O'Daniel, on behalf of Southern Indiana Higher Education, Inc., reported on housing trends and future projections.

Mrs. Rust asked that enrollment projections and marketing penetration data be made available to the Board members to facilitate decision making.

There being no further business, the meeting was adjourned at 3:25 p.m.

UNIVERSITY OF SOUTHERN INDIANA

CAPITAL IMPROVEMENT

BUDGET REQUEST

1989-91

Submitted to the
Commission for Higher Education
and the
State Budget Agency
State of Indiana

August 1, 1988

UNIVERSITY OF SOUTHERN INDIANA

SUMMARY OF THE CAPITAL BUDGET REQUEST

1989-91

The Board of Trustees and administration of the University of Southern Indiana are pleased to present this Capital Budget Request for review by the Indiana General Assembly, the State Budget Agency, the Legislative Services Agency, and the Commission for Higher Education.

This Capital Budget Request for the 1989-91 biennium includes a Student Cultural Life Center estimated to cost \$1,500,000; installation of a new telecommunications system estimated at \$1,000,000; an additional parking lot at \$250,000; two major equipment additions totalling \$420,000; and funding for general repair and rehabilitation in the amount of \$390,000.

The Board of Trustees endorsed a mission statement which calls for the University of Southern Indiana to become a broad-based institution offering programs of instruction, research and service at the undergraduate and graduate levels. The mission statement also set a priority for the University to improve services to adult students and others in Southern Indiana whose needs historically have been underserved by higher education and who attain a lower-than-average rate of postsecondary education. Providing graduate programs for employed professionals also was a priority in the mission statement. These capital improvements will assist in the fulfillment of this mission.

The 1987 Indiana General Assembly approved construction of a general purpose classroom building for USI. Construction of this building began in June 1988 and the building is scheduled for occupancy for fall classes in 1989. Even though this project will add 45,641 assignable square feet of academic/administrative space to the facilities inventory, a shortage of space will continue to exist. This shortage has been created by the enrollment increases experienced since USI was created as a separate state university in 1985. The fall semester enrollment increases were 4.6% in 1985, 7.6% in 1986, 6.7% in 1987, and the 1988 enrollment appears it may exceed any of these past three increases.

The 10-Year Capital Plan attempts to meet space needs for the next 10 years based upon estimated enrollments. The following schedule shows the anticipated enrollment and space needs using a need factor of 110 assignable square feet per full-time equivalent student.

SPACE REQUIRED FOR PROJECTED ENROLLMENT

| YEAR | ENROLLMENT | | NEEDED A.S.F. | PROJECTED | AVAILABLE A.S.F. | SURPLUS |
|------|------------|--------|------------------|------------------------------------|---------------------|---------------------|
| | H.C. | F.T.E. | | ADDITIONAL A.S.F. | | (DEFICIT) A.S.F. |
| 1987 | 4,624 | 3,088 | 339,680 | | 273,120 | (66,560) |
| 1989 | 5,175 | 3,416 | 375,760 | 45,641 a (5,184) b (1,390) c | 312,187 | (63,573) |
| 1991 | 5,331 | 3,518 | 386,980 | 6,000 d | 318,187 | (68,793) |
| 1993 | 5,340 | 3,524 | 387,640 | 63,514 e | 381,701 | (5,939) |
| 1995 | 5,395 | 3,561 | 391,710 | | 381,701 | (10,009) |
| 1997 | 5,500 | 3,630 | 399,300 | 28,900 f (5,200) g | 405,401 | 6,101 |
| 1999 | 5,600 | 3,696 | 406,560 | 20,000 h | 425,401 | 18,841 |

- a: Classroom Building, authorized 1987
- b: Science Center Annex - terminated 1989
- c: University Center - Administration offices move 1989
- d: Computer Center Relocation - request 1991
- e: Health Professions Building - request 1991
- f: Performing Arts and Classroom Building - request 1995
- g: University Theatre - terminate 1997
- h: General Purpose Classroom Building - request 1997

The capital improvement projects plan of the University of Southern Indiana for 1989-91 is modest. The projects are described briefly as follows:

SPECIAL REPAIR AND REHABILITATION

This request is for authorization to install a new telecommunications system. Costs include replacing the present telephone system, which is near capacity, with a state-of-the-art fiber optics system to allow data transmission as well as voice. Student fee bonds would be issued, with no fee replacement, and the bond debt would be serviced from revenue gained by charging campus users for service.

NEW CONSTRUCTION

The only new building requested is a Student Cultural Life Center estimated to cost \$1,500,000, which would be funded from private contributions and University Center reserves. The facility will replace space once available for student activities in the University Center now being used almost exclusively for continuing education classes and other university programs.

This facility will be located near the student apartment complex where more than 900 students reside. The activities planned for this facility include student workshops and conferences, student organization retreats, convocations, religious life activities, special lecturers, fraternity and sorority meetings, musical programs, and receptions.

Another construction request is for \$250,000 to construct an additional parking lot. The University master plan calls for five major parking lots. The first three were completed as part of the original site development. A portion of a fourth lot was built in 1975 with construction of the Engineering Technology Center. This new and fifth lot would accommodate 475 additional vehicles and is needed immediately.

Unlike universities located in a city where students and employees can use public streets and public parking facilities when university lots are full, the parking needs of USI, located away from the city, must be met on campus.

MAJOR EQUIPMENT

Appropriations are asked for two major equipment purchases. The first, an Information Technology Enrichment Cluster (ITEC) is made up of four computer lab modules with a variety of hardware and software so that faculty and students in a broad range of disciplines can use the computer as a tool for problem solving, develop new skills, analyze data, prepare instructional material, and gain proficiency in their areas of academic pursuit.

The components of this ITEC Cluster are (1) an application module, (2) a communications module, (3) a courseware module, and (4) a distributed processing module. This concept provides a physical facilities hub around which USI faculty can build an integrated computer education program. This program would ensure that graduating students have completed the educational experiences which qualify them to take their place in the technological world of today and tomorrow. The cluster provides a laboratory environment for faculty to develop computer expertise and courseware to integrate the computer into the classroom. The cluster also provides an environment in which students can hone their discipline specific skills utilizing specialized computer applications. The hub concept is completed by two additional modules which allow faculty and students the capability to dynamically transfer and receive information between the broader knowledge bases of local educational and business communities, state and regional communities, and finally, the world-wide community.

The estimated total cost of the ITEC Cluster is \$270,000.

The mass spectrometer request is to replace a 20-year old, obsolete piece of inoperative equipment used by undergraduate chemistry students. Chemistry graduates should have hands-on experience with a mass spectrometer whether they attend graduate school or enter the workforce immediately after college. The economic employment base in southern Indiana has several employers which use this instrument in technological processes. If USI is to adequately train people for positions in these

industries and for admission to graduate programs, the equipment must be acquired.

The typical high-resolution mass spectrometer costs from \$100,000 to \$500,000 or more. This request is for \$150,000 for a gaschromatograph/mass spectrometer with data station.

CAPITAL IMPROVEMENT PROJECT PRIORITIES

The University's capital improvement project priorities are as follows:

1. Information Technology Enrichment Cluster
2. Gas Chromatograph/Mass Spectrometer
3. Parking Lot "E"
4. Telecommunications system
5. Student Cultural Life Center

GENERAL REPAIR AND REHABILITATION:

The General Repair and Rehabilitation formula generates an inadequate biennial appropriation for USI because of the age of buildings and the relative size of the campus. This results in an inflexible situation when repairs are needed. Although the formula will not generate an amount sufficient to fund our request, we are requesting funding for \$390,000 for building repairs and infrastructure improvements.

Included in this request is funding for the repair of the educational and historical buildings in New Harmony recently donated to the University by Historic New Harmony, Inc. The age of most structures and the numerous renovations during their lifetime make it impractical to follow the formula used for funding general repair and rehabilitation for campus buildings.

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE A

SUMMARY OF CAPITAL BUDGET REQUEST FOR 1989-91

| Capital Budget Item | Number | Institutional Priority Ranking | Total Budget Request | Funding Source | |
|--|----------------------------|--------------------------------------|----------------------------|------------------------|-------------------|
| | | | | State Cost | Non-State Cost |
| I. General R & R Seven (7) Projects | | | \$390,000 | \$390,000 | |
| II. Special R & R Telecommunications System Upgrade | G-0-89-2-03 | 4 | \$1,000,000 | | \$1,000,000 |
| III. New Construction Student Cultural Life Center Parking Lot "E" | G-0-89-1-01 G-0-89-1-02 | 5 3 | \$1,500,000 \$250,000 | \$250,000 | \$1,500,000 |
| IV. Acquisitions None | | | | | |
| V. Major Equipment Information Technology Enrichment Cluster Gas Chromatograph/Mass Spectrometer | | 1 2 | \$270,000 \$150,000 | \$270,000 \$150,000 | |
| VI. Other None | | | | | |
| VII. GRAND TOTAL | | | \$3,560,000 | \$1,060,000 | \$2,500,000 |

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE B

CAPITAL IMPROVEMENT PROJECT REPORT - 1989-91

| Project Title | Budget Agency Number | Project Size (GSF) | Total Project Cost | State Appropriation | Bonding Authority | Gifts/Grants | Lease/Purchase | Other Funds |
|--|----------------------|--------------------|--------------------|---------------------|-------------------|--------------|----------------|-------------|
| PART I: PROJECTS COMPLETED DURING 1987-89 BIENNIUM | | | | | | | | |
| I. General R & R | | | | | | | | |
| Three (3) Repair and Rehabilitation Projects | | | \$131,000 | \$131,000 | | | | |
| Secondary Electrical Feedline | | | \$109,000 | | | | | \$109,000 |
| PART II: PROJECTS IN PROGRESS AT BEGINNING OF 1989-91 BIENNIUM | | | | | | | | |
| I. New Construction | | | | | | | | |
| Classroom Building and Renovation of Existing Space to Four Science Laboratories | G-0-87-1-01-P | 68,600 | \$7,800,000 | | \$7,800,000 | | | |
| PART III: PREVIOUSLY AUTHORIZED PROJECTS YET TO BE SUBMITTED FOR APPROVAL | | | | | | | | |
| I. General R & R | | | | | | | | |
| Repair and Rehabilitation Projects | | | | \$76,811 | | | | |
| II. Major R & R | | | | | | | | |
| University Center Renovation | G-0-87-2-02 | 2,500 | \$150,000 | | | | | \$150,000 |

UNIVERSITY OF SOUTHERN INDIANA
SCHEDULE C
TEN YEAR CAPITAL IMPROVEMENT PLAN (BUILDINGS)

| | Near Term 1989-91 | | Medium Term 1991-95 | | Long Term 1995-1999 | |
|---------------------------------------|------------------------------|----------------------------|------------------------------|----------------------------|------------------------------|----------------------------|
| | Projected State Amount | Funding Other Source | Projected State Amount | Funding Other Source | Projected State Amount | Funding Other Source |
| I. Major R & R | | | | | | |
| 1. Tele-Communications System | | \$1,000,000 | \$250,000 | | | |
| 2. Computer Center Relocation | | | | 6,000 | | |
| II. New Construction | | | | | | |
| 1. Student Cultural Life Center | | \$1,500,000 | \$12,150,000 | \$350,000 | 63,500 | |
| 2. Parking Lot "E" Construction | \$250,000 | | \$1,000,000 | | | |
| 3. Health Professions Building | | | | | | |
| 4. Chiller & Boiler Plant Addition | | | \$2,000,000 | | | |
| 5. Entrance Road | | | | | | |
| 6. University Center Addition | | | | \$3,000,000 | 18,000 | |
| 7. Performing Arts Classroom Building | | | | | | 28,850 |
| 8. Parking Lot "D" Expansion | | | | | | N.A. |
| 9. General Purpose Classroom Building | | | | | | 20,000 |
| III. Terminate | | | | | | |
| 1. University Theatre (Off Campus) | | | | | | (5,200) |
| TOTAL | \$250,000 | \$2,500,000 | \$15,400,000 | \$3,350,000 | \$6,680,000 | \$0 |
| | | 8,000 | 87,500 | | 43,650 | |

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE D

TEN-YEAR CAPITAL IMPROVEMENT PLAN (LAND)

| Budget Agency Number | Project Size (GSF) | Total Project Cost | State Appropriation | Bonding Authority | Gifts/Grants | Lease/Purchase | Other Funds |
|----------------------|--------------------|--------------------|---------------------|-------------------|--------------|----------------|-------------|
|----------------------|--------------------|--------------------|---------------------|-------------------|--------------|----------------|-------------|

I. Acquisition

None

II. Lease

None

III. Terminate

None

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE E

DISPOSITION OF 1987-89 PLANNED PROJECTS APPEARING IN THE 1987-89 TEN YEAR CAPITAL PLAN

| 1987-89 PROJECTS | Project State Amount | Other Funding | Space Change | Disposition |
|--|----------------------|---------------|--------------|-------------------------------|
| I. Major R & R | | | | |
| University Center Renovation G-0-87-2-02 | | 150,000 | 0 | Not yet started |
| II. Buildings | | | | |
| Classroom Building and Renovation of Existing Space to Four Science Laboratories G-0-87-1-01-P | \$7,800,000 | | 68,600 GSF | Under Construction June, 1988 |

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE F

EXPECTED UTILIZATION OF 1989-91
GENERAL REPAIR AND REHABILITATION FUNDING

| | Expected Biennial Expenditure | Explanation of Multi-Biennium Projects |
|--------------------------------|-------------------------------------|--|
| A. Interior Renovation | \$160,000 | N.A. |
| B. Exterior Renovation | \$100,000 | N.A. |
| C. Infrastructure Improvements | \$120,000 | N.A. |
| D. Terminations | \$10,000 | N.A. |
| | ----- | ----- |
| TOTAL REQUESTED | <u>\$390,000</u> | <u>N.A.</u> |