

MINUTES

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

September 5, 2002

The University of Southern Indiana Board of Trustees met in regular session on Thursday, September 5, 2002, in the University Center Conference Center. Present were Chair J. David Huber, Trustees Bruce H. Baker, Louise S. Bruce, G. Patrick Hoehn, Walter J. Jermakowicz III, Harolyn G. Torain, and James L. Will Sr. Also in attendance were President H. Ray Hoops, Vice President for Advancement Sherrienne Standley, Vice President for Academic Affairs Robert L. Reid, Vice President for Business Affairs Robert W. Ruble, Vice President for Student Affairs Robert W. Parrent, Vice President for Governmental Relations Cynthia S. Brinker, Student Government Association President Britney Gentry, and Faculty Senate Chair Christy Baker.

There being a quorum present, Mr. Huber called the meeting to order at 1:00 p.m.

SECTION I - GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF JULY 1, 2002, MEETING

On a motion by Mr. Hoehn, seconded by Mr. Baker, the minutes of the July 1, 2002, meeting were approved.

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

The next regular meeting of the Board of Trustees was set for Thursday, November 14, 2002, on campus. Committees will meet at 11:00 a.m. and the Board of Trustees will meet at 1:00 p.m.

C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE

Bruce Baker, chair of the Long-Range Planning Committee, reported that the committee met prior to the Board of Trustees meeting and heard reports on Extended Services activities. The presentations included reports on the Certificate in Team Management program, the education and outreach programs conducted by Extended Services in cooperation with the Bower-Suhrheinrich School of Education and Human Services, and the Southwest Indiana Regional Development Commission.

D. PRESIDENT'S REPORT

President Hoops began his report by noting that the academic year began with meetings of the support staff, faculty, and administrative staff. These meetings, held the week before classes began, were an opportunity to introduce new staff and faculty, congratulate those who have had promotions, and thank everyone for the superb service they provide to our students. This year, 67 new or promoted faculty and staff were recognized.

Dr. Hoops reported that Dr. Robert L. Reid announced his retirement plans to the faculty at the fall meeting and introduced Dr. Reid to share his plans with the Board of Trustees. Dr. Reid reported that he will leave the position of Vice President for Academic Affairs in June 2003, and will return to the classroom during the following year. President Hoops thanked Vice President Reid for excellent service to the University.

President Hoops reported that Dr. Reid was recently appointed to the Institutional Actions Council of the Higher Learning Commission of the North Central Association. He noted that there are only 30 members on this prestigious panel, who serve a four-year term. He remarked that even though Vice President Reid is retiring from his administrative post at the University of Southern Indiana, he is not retiring from leadership in national educational circles.

The president reported that two title changes were announced at the fall faculty meeting. Dr. Reid's title has changed to Provost and Vice President for Academic Affairs, and Cynthia Brinker's title has changed to Vice President for Governmental Relations.

President Hoops called on Britney Gentry, President of the Student Government Association, for a report. Ms. Gentry reported that SGA sponsored a successful New Student Welcome Dinner before classes began and will be part of the Indiana Court of Appeals visit to USI on September 26. She noted that there is increased interest among students this year in the USI Foundation Travel Grants and the Student Organization Support Grants.

President Hoops introduced Vice President Parrent to update the board on enrollment, student housing, and orientation. Dr. Parrent reported that the ten-year enrollment increase from 7,430 students in 1992 to a student population of 9,675 this fall is 30.2 percent. This year's fall enrollment represents a 3.3 percent increase over last fall. Dr. Parrent also reported significant increases in graduate, transfer, and minority students. He noted increases in credit hour production and full-time equivalents and reported that students enrolled at the University this fall come from all 92 Indiana counties, 36 other states, and 33 other countries.

In a report on campus housing, Dr. Parrent noted that 2,792 students moved into McDonald and O'Daniel Apartments, Golden Tower Apartments, and the residence halls, for a total occupancy rate of 93.4 percent. The on-campus apartments and residence halls have a total of 2,581 students and an occupancy rate of 94.6 percent. He expressed appreciation for the participation of many students, faculty, and staff who assisted students as they moved in to their on-campus residences.

In a report on orientation, Vice President Parrent reported that many individuals assisted with events throughout the summer months and during the first week of classes, when 100 volunteers, including Trustee Bruce Baker, staffed welcome/information tents and provided lemonade and cookies to students. New initiatives implemented this year to showcase the caring and friendly environment at USI included the following:

- "Welcome USI Students" posters were distributed throughout the community
- "Welcome USI Students" yard signs were visible around campus
- Welcome/Information Tents were set up on campus the first three days of class
- Staff members were located on campus to provide directions to classrooms the first two class days
- Lists of "Frequently Asked Questions" were made available to faculty and staff to assist with inquiries
- "Welcome USI Students" buttons were worn by staff and faculty, and
- Students, faculty, and staff implemented a streamlined "move in" process which expedited transition and contributed to a positive beginning for new students and parents.

President Hoops continued his report by noting that the University pauses in mid-September each year to mark its founding and honors employees who have reached the 25-year milestone at USI. The University began this tradition in 1992 and over the past ten years, including the eight individuals who will be honored this year, has celebrated the loyal service of 75 people. President Hoops noted that this is a remarkable number that reveals the dedication of the USI team of employees.

Dr. Hoops reported that even though appropriations for repair and rehabilitation have been reduced, there are still several improvements on campus that are welcome to new and returning students. Among the most important are expanded parking, both near housing and the Recreation and Fitness Center, and a large lot in the valley east of the tennis courts. The campus shuttle service runs between housing, the valley lot, and campus, and Dr. Hoops reported that the improvements have eased the parking problems experienced in fall semester last year.

Thanks to a combination of funding from Campaign USI and the University, President Hoops reported, the playing fields at the Broadway Recreation Complex will soon be lighted and the parking lot at the complex will be expanded. Sidewalks and a shortcut to campus for those walking on Clarke Lane from the O'Daniel and McDonald apartments will be added.

President Hoops announced that Sodexo Food Services has completed the installation of a Burger King and Pete's Arena, which features Italian food. He noted that these improvements will help the University serve the growing number of students who purchase meal plans.

Dr. Hoops reported that a major improvement in administrative support has been accomplished with the installation of Campus Pipeline, a web portal system that is positively impacting the way business is accomplished across the university. He called on Vice President Standley to introduce a report on Campus Pipeline, who remarked that the pipeline represents a new age for the University in administrative support. She reported that the presentation would include descriptions of online improvements and services provided by several products – Web for Students, Web for Alumni, Web for Faculty, and Web for Employees. She thanked Teresa Grisham and Ingrid Lindy for their help in planning the presentation.

Mrs. Standley introduced Registrar Sandy Farmer who discussed Web for Students, which allows students to register, update demographic information, view class schedules and grades, view billing and financial aid information, participate in class bulletin boards and live chats, and link to the Rice Library. Trisha Kennedy, Assistant Director of Alumni and Volunteer Services, reported on Web for Alumni, which provides USI alumni a way to communicate with the University, find other alumni, update personal address information, and gain access to USI news and events. Web for Faculty was described by Kevin Valadares, Assistant Professor of Health Services, who reported that Web for Faculty assists faculty with teaching schedules, student advising, and submission of grades. A professor's schedule in Web for Faculty includes class dates and times, number of students enrolled, and information about students. He described the on-line grading system through which a professor can submit grades to the registrar from any location. Darlene Fisher, Director of Human Resources, reported on Web for Employees, which allows employees access to information about compensation, tax withholding, vacation and leave balances, and benefits. It is possible for an employee to change personal information on-line and to link to employment-related forms.

Vice President Standley reported that future plans include additional advisor contact information and the opportunity to pay student bills on-line in Web for Students. In Web for Faculty, instructors will be able to submit mid-term grades and attendance reports. Web for Alumni will include an on-line, secure credit card transaction for donors to the USI Foundation, who will be able to view their past donations. Web for Alumni also will offer on-line mentoring opportunities for students and alumni. In Web for Employees, automatic time entry will soon be available, and a direct deposit statement will be available on-line, eliminating the need for paper pay stubs. She noted that two demonstration computers were set up in the room, and she invited the Trustees to access Campus Pipeline following the meeting.

President Hoops reported that the Career Services and Placement Office will sponsor the Health Professions Career Expo in October. This event attracts employers interested in hiring students from the School of Nursing and Health Professions and the Department of Social Work. Last year about 45 organizations attended.

He acknowledged that travel close to home has been more popular in the past year and that is good news for Historic New Harmony, where income from the sale of tours has increased four percent over the preceding year. He noted that New Harmony should be able to continue its gains -- it has received national prominence from Rand McNally's 2003 Atlas, along with other destination sites in Historic Southern Indiana, as one of the five "best drives" in America.

He noted that other good news for New Harmony is that the USI/New Harmony Foundation set a record in fund raising in the past fiscal year, with over \$50,000 raised, a \$20,000 increase from the preceding year. He reported that it is not a coincidence that the chair of the USI/New Harmony Foundation is the very capable Sarah Huber, wife of Board of Trustees chair David Huber, who has engaged her volunteers in rolling up their sleeves and working to achieve this admirable goal.

President Hoops remarked that the Historic Southern Indiana staff continues to be actively involved in planning initiatives for the Ohio River Scenic Byway, including the placement of interpretive panels along the Byway. A grant from the Federal Highway Administration for this project was announced by Governor O'Bannon in early August. Historic Southern Indiana also is providing leadership to several K-12 curriculum development projects to commemorate the bicentennial of the Lewis and Clark Expedition in 2003. The president noted that Dr. Darrel Bigham, Director of HSI, continues to be active in the Abraham Lincoln Bicentennial Commission at the federal and state level, chairing the education committee nationally and guiding legislation in Indiana to create the state commission.

Last month, President Hoops noted, USI hosted US Senator Evan Bayh for a roundtable discussion concerning corporate responsibility and the recently passed "Public Company Accounting Reform and Investor Protection Act of 2002". Seven students, including SGA President Britney Gentry, participated in the discussion. State Representatives Jonathan Weinzapfel and Dennis Avery and Trustees Louise Bruce, Tina Kern-Raibley, and Bruce Baker also met with Senator Bayh. During his visit, the Senator had an opportunity to view the progress of the Science and Education Center. More than 150 people attended the roundtable discussion, including all area media.

He announced that on September 26, the Indiana Court of Appeals will come to campus for meetings with students and to conduct oral arguments on an actual case. He remarked that this is an excellent learning opportunity for students, and that the University appreciates the assistance of the judicial branch of the Student Government Association assistance in planning for this event.

President Hoops called on Christy Baker, Chair of the Faculty Senate, for a report. Professor Baker announced that at its first meeting of the fall, the Senate began to formulate charges to the standing committees and the development of the agenda for the remainder of the fall semester. Meetings will be held on the first Friday of each month at 3:00 p.m. in UC 206. She announced that minutes of senate meetings are now posted on USI web site, and plans are underway to also post the content of reports that come before the Senate for action.

President Hoops called on Jon Mark Hall, Athletic Director, for a report. Mr. Hall reported that his department held a meeting with all student athletes before classes began to discuss the goals of the department for this year. Academically, student athletes at USI earned an average 2.995 GPA last year. This year, the goal is an average GPA of 3.0 combined with a 100 percent graduation rate. Athletically, a goal for this year is to win the Great Lakes Valley Conference All Sports Trophy. The meeting featured a speaker who talked to the students about life skills, motivation, and reaching their goals.

Mr. Hall announced that two coaches joined his staff this fall. Ross Brown is the new Head Men's Tennis Coach and Craig Bere joined the staff as Head Women's Volleyball Coach. He reported that physicals were administered to student athletes, and that USI partnered with Ohio Valley Heart Care to provide echocardiograms as a part of the student physicals this year. He noted that community service involving athletes is evident this fall. The men's basketball team raised money for the Muscular Dystrophy Association during the Labor Day weekend and will participate in an upcoming Easter Seals function. The women's basketball team will be visible at the Komen Race for the Cure.

Other goals of the department, according to Mr. Hall, are to implement an all-sports banquet to honor athletes at the end of the year and to establish a University of Southern Indiana Hall of Fame. He reported that the GLVC will likely grow to include more institutions within the next few years, and that the NCAA Division II basketball tournaments will expand from 48 teams to 64 teams this season. He ended his report by referring to a document in the trustees' packets printed by the NCAA and noted that it is a good reference source about NCAA sports, undergraduate figures, revenue, and general information about student athletics.

President Hoops reported that the Athletic Department has benefited from the active involvement of this year's Volunteer of the Year recipient. He noted that David Stevens has given outstanding volunteer service to athletics for over 12 years. As a volunteer, he is responsible for hosting officials at home basketball games and also undertook that responsibility when the Elite Eight NCAA Division II national tournament was held in Evansville last spring. Dr. Hoops announced that David was recognized at the annual Volunteer USI Recognition Dinner, where the volunteerism of nearly 450 individuals who donated 20 or more hours of service to USI last year also was honored. He reported that since the inception of the Volunteer USI program in 1996, over 2,900 volunteers have given over 481,700 hours, which calculated at the average national volunteer wage, amounts to more than \$7.4 million in just six years.

The president reported that the USI Foundation continues to break records and that more than \$8.3 million was raised in the 2002-02 fiscal year, not including government grants. If government grants for projects other than sponsored research are included, the figure is \$9.4 million. Among highlights is the growth in the Annual Fund, the University's source of unrestricted dollars which allows funding the institution's most pressing needs. This year the Annual Fund topped \$298,000, which was 104 percent of its goal, and an 8 percent increase over the preceding year.

He announced that the University looks forward to welcoming its major donors, members of the President's Associates, to the annual recognition dinner later in September. He also announced that on that occasion, eight new members will be inducted into the President's Circle, which recognizes their personal volunteer efforts, advice, and expertise consistently present in shaping the University. This recognition has nothing to do with charitable giving; rather it is to recognize the personal involvement at the highest levels for a sustained period of time. The President's Circle was first established in 1990 at the time of the University's 25th anniversary celebration, when 25 people were inducted. Since then, four additional awards have been made, and these eight will bring the Circle number to 37.

He reported that the Staff Council held its annual retreat and elected Sandi Migonis, administrative assistant in the Recreation, Fitness, and Wellness Department, as chairperson for the year. Vice President Brinker presented an overview of the University's biennial Capital Budget Request and Current Operating Budget and Vice President Ruble provided an update concerning campus construction projects and projects planned for the year. The retreat was an opportunity to review the history of Staff Council with new members.

He concluded his report by noting that the trustees received, in their folders, a copy of *The Aerie*, the student literary magazine, which gets better with each issue and is a showcase for student work. He congratulated those who produce the magazine.

SECTION II – FINANCIAL MATTERS

A. REPORT OF THE CONSTRUCTION COMMITTEE

Mr. Hoehn, chair of the Construction Committee, reported that the committee met prior to the board meeting and received a report of change orders issued for the Science/Education Center project.

B. REPORT OF THE FINANCE COMMITTEE

Mr. Hoehn, chair of the Finance Committee, reported that the committee met prior to the board meeting. Diana Biggs, Director of Internal Audit, presented a review of the 2001 financial statements restated in the GASB (Governmental Accounting Standards Board) format, which will be used for future financial statements.

Mr. Hoehn reported that the committee approved year-end budget appropriations, adjustments, and transfers for fiscal year 2001-2002.

The committee approved, for recommendation to the Board of Trustees, housing and meal plan rates for 2003-2004 and Children's Center fees for 2-year-old children for 2003-2004.

C. UPDATE ON CURRENT CONSTRUCTION PROJECTS

Steve Helfrich, Director of Facilities Operations and Planning, reported that the construction of the Science/Education Center continues on schedule. The roofing systems are installed and 75 percent of the brick and limestone has been installed on the exterior walls. Window glazing and glass is progressing as the exterior masonry walls are completed. Unit B, the Education Wing, will be sealed and temporary heating turned on during the first week in October. Mr. Helfrich reported that there are approximately 75 tradespersons working on the facility each day and that the project is on schedule for completion next summer. He reported that the University hopes to complete the three classrooms and labs that were not scheduled for completion in the original budget. These improvements would be funded from the contingency funds in the project budget.

Mr. Helfrich reported on several improvement projects that were completed during the summer months, including the renovation of the Williams and Porter Buildings in McDonald East Student Housing complex, the addition of 62 parking spaces in Parking Lot D near the Fitness Center, and completion of the addition of the 1200-ton chiller in the Physical Plant to accommodate the Science/Education Center. New carpet was installed in the classrooms of the Orr Center. The project completed this summer that has the most impact on the campus and students, according to Mr. Helfrich, is the renovation of the University Center Eagle's Nest into a Burger King and Pete's Arena.

He concluded his report by describing current projects, which include the installation of a sports lighting system on three softball fields at the Broadway Avenue Recreation Complex and the construction of additional parking spaces at the complex. He reported that many of the walkway light fixtures on campus will soon be changed to a new style that is more energy efficient and that will provide a higher lighting level. A new walkway and trail connecting O'Daniel South Student Housing with Parking Lot B is under construction.

D. APPROVAL OF LEGISLATIVE OPERATING AND LINE ITEM BUDGET REQUESTS FOR 2003-2005

Mr. Huber called on Vice President Brinker to report on the Operating and Line Item Budget Request for 2003-2005. She reported on the methodology followed in the preparation of the budget request. In addition to following the guidelines provided by the Indiana Commission for Higher Education and the State Budget Agency, the staff considered the most pressing needs of the University within the next two years. The result is a budget that is responsive to the primary concerns of the state as well as those of the institution, including maintaining access to higher education, maintaining affordability, and focusing on how the University can continue to work with the community to develop a highly trained and skilled workforce. Ms. Brinker referred the Trustees to the narrative section of the budget request, which includes information about the University, its students, funding, academic programs, and the importance of technology.

Ms. Brinker discussed the key elements of the budget request, including

- Funding for maintenance of current programs in both years of the biennium
- Base adjustments for prior increases in enrollment and plant expansion
- Funding for quality improvement initiatives, which includes engineering equipment and program needs
- Line Item Appropriation Requests for Historic New Harmony and Lincoln Amphitheatre
- Authorization and funding for two capital projects, the Library/Classroom Expansion/Renovation and the University Center Expansion
- Full funding of the Repair and Rehabilitation and Infrastructure formulas in both years of the 2003-2005 biennium

She noted that the budget request includes a two percent increase in personal services; a one percent increase in supplies and expenses; and a two percent increase in student financial assistance.

Ms. Brinker concluded her report by noting that it will be a challenging year for the State of Indiana and for higher education. She reported that the budget request will be presented to the Commission for Higher Education in October and to the State Budget Agency later in the year.

President Hoops remarked that an important issue of the budget for the 2003-2005 biennium will be the base adjustments for prior increases in enrollment. He noted that the funds requested for engineering would have been in the budget request for either an engineering technology program or the current engineering program.

The request for operating and line item appropriations for the 2003-2005 biennium to be submitted to the Indiana Commission for Higher Education, the State Budget Agency, and the Indiana General Assembly has been prepared under the instructions of the State Budget Agency and the Commission for Higher Education. A summary of the budget request is presented in [Exhibit II-A](#). On a motion by Mrs. Bruce, seconded by Mr. Hoehn, the Operating and Line Item Budget Request for 2003-2005 was approved.

E. APPROVAL OF CHILDREN'S CENTER FEES

In addition to the USI Children's Center fees for children ages 3-5, approved by the Board of Trustees at its meeting on July 1, 2002, the following fees for two-year-old children at the Children's Center were recommended by the Finance Committee for approval by the Board of Trustees. On a motion by Mrs. Torain, seconded by Mr. Will, the Children's Center Fees for children age 2 were approved.

Full-time Attendance – Age 2 (Per-Day Fee)*

Daily Rate One Child (USI)	21.00
Daily Rate One Child (off-campus parents)	25.40
Weekly Rate One Child (USI)	105.00
Weekly Rate One Child (off-campus parents)	127.00

*Snacks and lunches are included in the full-time fee.

F. APPROVAL OF RECOMMENDATION FOR 2003-2004 HOUSING RATES

The following housing rates for 2003-2004 were recommended by the Finance Committee for approval by the Board of Trustees. On a motion by Mr. Will, seconded by Mr. Jermakowicz, the Housing Rates for 2003-2004 and Meal Plan Rates for 2003-2004 were approved.

		<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>	<u>EFFECTIVE DATE</u>
<u>FALL OR SPRING SEMESTER</u>				
<u>McDONALD or O'DANIEL APARTMENT</u>				
Two Bedroom:	Two students per bedroom	\$1,320	\$1,370	7-01-03
	One student per bedroom	2,400	2,540	7-01-03
One Bedroom:	Two students	1,625	1,680	7-01-03
	One student	3,100	3,220	7-01-03

GOVERNORS, NEWMAN, or O'BANNON HALL

Two Bedroom:	Two students per bedroom	\$1,320	\$1,370	7-01-03
	One student per bedroom	N/A	2,540	7-01-03
One Bedroom:	Two students	1,320	1,370	7-01-03
	One student	2,450	2,540	7-01-03

GOLDEN TOWER APARTMENT

Two Bedroom:	Two students per bedroom	\$1,320	\$1,370	7-01-03
	Three students	1,700	1,760	7-01-03
	One student per bedroom	2,450	2,540	7-01-03
	Family	3,600	3,740	7-01-03
One Bedroom:	Two Students	1,625	1,680	7-01-03
	One Student	3,100	3,220	7-01-03
	Family	3,100	3,220	7-01-03

SUMMER SESSION

Summer session rates, effective May 1, 2003, are indexed to the semester rates above. The rate for each five-week summer session is 20 percent of the one-semester rate.

G. APPROVAL OF RECOMMENDATION FOR 2003-2004 MEAL PLAN RATES

Students who live in the Residence Halls (Newman Hall, Governors Hall, and O'Bannon Hall) are required to purchase a Resident Meal Plan. Three plans are available from which students can choose. The proposed rates allow for normal increases in food and labor costs.

The proposed rates were recommended by the Finance Committee for approval by the Board of Trustees. On a motion by Mr. Will, seconded by Mr. Jermakowicz, the Housing Rates for 2003-04 and Meal Plan Rates for 2003-2004 were approved.

FALL OR SPRING SEMESTER

	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>	<u>EFFECTIVE DATE</u>
Red Eagle Plan	\$1,496	\$1,530	7-01-03
White Eagle Plan	1,349	1,390	7-01-03
Blue Eagle Plan	1,159	1,200	7-01-03

SUMMER SESSION

Meal plans are not offered during summer sessions.

H. RESOLUTION AUTHORIZING THE FINANCE COMMITTEE TO ACT ON BEHALF OF THE BOARD OF TRUSTEES

On a motion by Mrs. Torain, seconded by Mr. Will, the following resolution was approved.

WHEREAS, the University desires to provide information regarding changes in health insurance rates to faculty and staff in a timely manner; and

WHEREAS, the rates will be available from vendors in mid-October; and

WHEREAS, approval by the Board of Trustees to meet deadlines for informing faculty and staff will be required before the next regular meeting of the Board of Trustees on November 14, 2002;

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees that the Board authorizes the Finance Committee to act in its behalf to approve health insurance premium rates and the flexible benefit plan administrative fee and to report to the Board at its next regular meeting.

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTIONS

On a motion by Mr. Will, seconded by Mr. Hoehn, following personnel actions were approved.

1. Early Retirement. Sandra J. Hermann, Director of University Division, in accordance with the early retirement policy, has requested early retirement effective June 30, 2003, including leave with pay for the period of January 1, 2003 through June 30, 2003. Severance pay based on 18 years of service to the University will be paid as of June 30, 2003.

Robert L. Reid, Provost and Vice President for Academic Affairs and Professor of History, in accordance with the early retirement policy, has requested early retirement effective June 30, 2004, including leave with pay for the period of January 1, 2004 through June 30, 2004. Severance pay based on 29 years of service to the University will be paid as of June 30, 2004.

2. Emeritus Status. It is recommended that the following faculty members be retired officially with the effective date shown and the appropriate emeritus title, as indicated, conferred:

Sandra J. Hermann, Director Emerita of University Division;
18 years at USI, effective June 30, 2003.

Robert L. Reid, Provost and Vice President Emeritus for Academic Affairs;
Professor Emeritus of History;
29 years at USI, effective June 30, 2004.

There being no further business, the meeting adjourned at 2:30 p.m.

Respectfully submitted,

Louise S. Bruce
Secretary

SUMMARY OF THE UNIVERSITY OF SOUTHERN INDIANA'S 2003-2005 OPERATING BUDGET REQUEST

The key elements of the University of Southern Indiana's 2003-2005 Operating Budget Request are outlined below.

- *Funding for Maintenance of Current Programs in both years in the 2003-2005 biennium.*
- *Base adjustments for Prior Increases in Enrollment and Plant Expansion.*
- *Funding for Quality Improvement Initiatives:*
 - *Engineering Equipment and Program Needs*
- *Line Item Appropriation Request:*
 - *Historic New Harmony*
 - *Lincoln Amphitheatre*
- *Authorization and Funding for two Capital Projects:*
 - *Library/Classroom Expansion/Renovation*
 - *University Center Expansion – (Authorization Only – no state funds)*
- *Full Funding of the Repair and Rehabilitation and Infrastructure formulas in both years of the 2003-2005 biennium.*

The University of Southern Indiana requests support from the State of Indiana for its 2003-2005 Operating Budget Request. The funding requested for growth in enrollment, maintenance of current programs, support for quality improvement initiatives, capital projects, and repair and rehabilitation projects is needed for the University to be able to serve the southern Indiana region and to help achieve the goals of the State.

UNIVERSITY OF SOUTHERN INDIANA
BIENNIAL BUDGET 2003-2005
REQUEST SUMMARY

	<u>2003-04</u>	<u>2004-05</u>
<u>EXPENDITURES</u>		
Expenditure Base	57,576,184	61,486,799
Base Adjustments		
A. Enrollment Change	1,564,500	0
B. Plant Expansion	969,607	0
C. Other	100,000	0
Subtotal Before Debt Service	2,634,107	0
D. Debt Service	1,868,973	(2,751)
Reallocation of Student Fees	(1,868,973)	2,751
Subtotal Debt Service	0	0
Total Expenditure Base	60,210,291	61,486,799
Maintenance for Current Programs		
A. Personal Services 2%	854,690	871,784
B. Supplies & Expense 1%	128,117	129,396
C. Student Aid 2%	40,601	41,413
Subtotal Maintenance for Current Programs	1,023,408	1,042,593
Quality Improvement		
A. Engineering Equipment & Program Needs	253,100	326,800
Subtotal Quality Improvement	253,100	326,800
Total Budget Increases	3,910,615	1,369,393
Total Expenditure Request	61,486,799	62,856,192
<u>REVENUE</u>		
Student Fee Base	22,353,226	21,077,688
Fee Increase 2%	593,435	605,304
Transfer to Debt Service	(1,868,973)	2,751
Total Student Fees	21,077,688	21,685,743
Operating Appropriation Base	30,415,433	33,732,613
Technology Funds per HEA 1196	814,332	814,332
Appropriation Increase	3,317,180	764,089
Total Operating Appropriation	34,546,945	35,311,034
Fee Replacement Appropriation Base	3,993,193	5,862,166
Fee Replacement Change	1,868,973	(2,751)
Total Fee Replacement Appropriation	5,862,166	5,859,415
Total State Appropriation	40,409,111	41,170,449
Total Revenue Request	61,486,799	62,856,192

**UNIVERSITY OF SOUTHERN INDIANA
BIENNIAL BUDGET REQUEST 2003-2005
CONSOLIDATED PRIORITIZATION**

<u>CONSOLIDATED EXPENDITURE BASE</u>	<u>2003-04</u>	<u>2004-05</u>
Operating Expenditure Base	53,582,991	
Fee Replacement Appropriation	3,993,193	
TOTAL	57,576,184	
 <u>PRIORITIZATION OF INCREASES</u>		
A. Basic Needs		
1. Maintenance for Current Programs	1,023,408	1,042,593
2. Enrollment Change	1,564,500	0
3. Plant Expansion	969,607	0
4. Other	100,000	0
Total Basic Needs	3,657,515	1,042,593
 B. Quality Improvement Initiatives		
1. Engineering Equipment and Program Needs	253,100	326,800
Total Quality Improvement Initiatives	253,100	326,800
 C. Line Item Appropriation Request		
1. Historic New Harmony	370,625	385,275
2. Lincoln Amphitheatre	250,911	261,380
Total Line Item Appropriation Request	621,536	646,655
 D. Capital Request		
1. Library/Classroom Expansion	29,084,830	
2. General Repair & Rehabilitation and Infrastructure Funding	1,601,656	
3. University Center Expansion - Bonding Authority Only	0	
Total Capital Request	30,686,486	