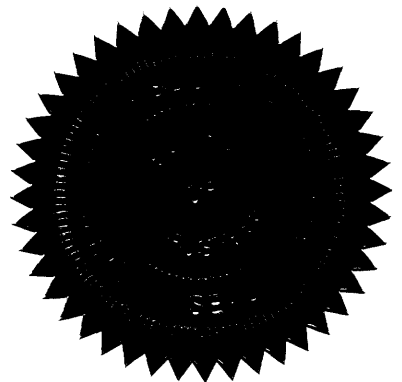


MINUTES
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES
SEPTEMBER 6, 2007



MINUTES

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

September 6, 2007

The University of Southern Indiana Board of Trustees met in regular session on Thursday, September 6, 2007, in the University Center. In attendance were Trustees W. Harold Calloway, Mark A. Day, Jamie L. Johnson '09, Jeffrey L. Knight, Amy MacDonell, Frank F. McDonald II '73, James L. Will Sr. and Ted C. Ziemer Jr. Also attending were President H. Ray Hoops; Provost and Vice President for Academic Affairs Linda L. M. Bennett; Vice President for Governmental Relations Cynthia S. Brinker; Vice President for Advancement Annie M. Krug; Vice President for Student Affairs Robert W. Parrent; Vice President for Business Affairs Mark Rozewski; Faculty Senate Chair Christy Baker; and Student Government Association President Kristina Pelly.

In the absence of Board Chair John M. Dunn, Vice Chair Calloway called the meeting to order at 9:50 a.m. He introduced and welcomed new Trustees Jamie L. Johnson '09 and Ted C. Ziemer Jr.

SECTION I - GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF JULY 2, 2007, MEETING

On a motion by Mr. Will, seconded by Mr. Knight, the minutes of the July 2, 2007, meeting of the Board of Trustees were approved.

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

Mr. Calloway called on Vice President Krug, who reported that the Board of Trustees will next meet on November 1, 2007, on campus. She reminded the Trustees that their meeting on January 10, 2008, will be held in Indianapolis.

C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE

Mr. Calloway, chair of the Long-Range Planning Committee, reported that the Committee met prior to the Board of Trustees meeting on September 6, 2007. The Committee approved recommendations to the Board of Trustees for approval of two new degree programs, the Bachelor of Science in Advanced Manufacturing and the Doctor of Nursing Practice.

Mr. Calloway reported that the Committee enjoyed a faculty demonstration of SimMan®, an advanced patient simulator used in the College of Nursing and Health Professions which provides realistic patient care scenarios.

D. PRESIDENT'S REPORT

President Hoops joined Mr. Calloway in welcoming Ms. Johnson and Mr. Ziemer as new trustees. He noted that Ms. Johnson is a resident of Newburgh and a 2005 graduate of Castle High School. A Chemistry major, she plans to attend medical school following graduation from USI. Dr. Hoops reported that Mr. Ziemer is a resident of Evansville and the managing partner in the law firm of Ziemer Stayman Weitzel & Shoulders. He served on the USI Foundation Board for 18 years, and as its chair from 1992 – 1998.

Dr. Hoops reported that it has been a busy summer on the USI campus. He noted that many construction projects were completed prior to the beginning of the new academic year; 52 employees were honored at the annual Employee Recognition Luncheon; and 39 new faculty members have been welcomed to the University community.

President Hoops reported that The President's Taskforce on Workforce and Economic Development recently concluded its work and produced a report which was shared with the leadership of the community in August. The report, a copy of which was mailed to the Trustees prior to the meeting:

- outlines the results of a full audit of the curriculum;
- identifies major social and economic trends in the region;
- breaks down the economic impact of USI in the region; and
- summarizes the feedback from multiple community focus groups.

Dr. Hoops remarked that this document now becomes the blueprint for planning for the coming years. He noted that before the University created the 2007 Taskforce, 12 of the 13 degree programs recommended by a similar 2000 Taskforce were in place.

He reported that the engineering program received accreditation from the Accrediting Board for Engineering and Technology (ABET) in August 2007. He noted that the accreditation by ABET confirms that the engineering program is strong and its graduates are well prepared for the workforce. With the ABET accreditation, USI now has additional, program-specific accreditation for all degrees for which such a credential is available.

President Hoops called on Provost Bennett, who introduced Elliott Wasserman and Lenny Leibowitz of the Department of Performing Arts in the College of Liberal Arts. She invited Professors Wasserman and Leibowitz to update the Board on the 2007 New Harmony Theatre season and announce the Repertory Project to begin this fall. She referred the Trustees to a handout regarding the Repertory Project.

Mr. Leibowitz reported that the New Harmony Theatre, USI's professional summer company, enjoyed a successful 2007 season which included a 40 percent increase in attendance. He noted that 17 USI students were involved in major roles, both onstage and behind the scenes, during the season.

Mr. Wasserman announced plans for the Fall Repertory Project, in which two plays will be produced in rotating repertory and will blend professional actors with junior and senior performance students. He noted that this joint project of USI and The New Harmony Theatre will assist in the recruitment of talented theatre students and could lead the program into a position of national prominence. Mr. Leibowitz reported that few universities have the opportunity to create a joint project between their theatre departments and a nationally recognized professional theatre such as The New Harmony Theatre. Professional actors in the Repertory Project will be members of the Actor's Equity Association, and student actors will earn points toward membership in the Association. He invited the Trustees to attend the fall performances of *She Stoops to Conquer* and *The Crucible*.

Dr. Hoops called on Vice President Parrent for a report on fall enrollment. Dr. Parrent reported that the University experienced a ten-year enrollment increase from 8,300 students in 1997 to 9,939 in 2007, nearly 20 percent. The fall 2007 enrollment represents a decline of 82 students from fall 2006. He reported that while the number of continuing and readmission students is down, new student enrollment increased by 3.1 percent. The entering freshman class of 2,136 is the second largest in the history of the University. Dr. Parrent reported increases in transfers from other post-secondary institutions and graduate students. He noted that minority students represent 7.6 percent of the student population. USI students come from 91 Indiana counties and 35 other states. International enrollment increased to 115 students representing 44 countries. Dr. Parrent noted that the enrollment data in his report was compiled one week following the beginning of the fall semester.

President Hoops called on Director of Athletics Jon Mark Hall for a report. Mr. Hall began with a review of the accomplishments of the Athletics Department during 2006-2007. He announced that student athletes continued to perform well in the classroom with a combined overall grade point average of 3.0. Ninety-two of the approximately 250 student athletes were named Academic All-Great Lakes Valley Conference (GLVC), an increase from 81 in 2006-2007. Two student athletes, Ally Shafer in cross country/track and Darin Mastrionni in baseball, were named to the prestigious Academic All-American teams, and both earned academic success

as Athletic All-Americans in their sports. In addition, Mr. Mastrionni became the first USI baseball player chosen in the Major League draft since 1995 when he was chosen in the 17th round by the Toronto Blue Jays.

Mr. Hall reported on athletic highlights within the department, including the men's cross country program claiming its second consecutive GLVC crown and the men's basketball program winning both the GLVC regular-season championship and the GLVC tournament championship. He reported that the year was capped off by the success of the baseball team, which played in the College World Series. Cross country coach Mike Hillyard won a sixth GLVC Coach of the Year award and coach Rick Herdes was voted GLVC Coach of the Year in basketball for the first time. First-year Coach Tracy Archuleta was named North Central Region Baseball Coach of the Year in 2007. He was pleased to announce that the inaugural class of the USI Athletics Hall of Fame was inducted in February 2007.

The Athletics Department will continue to implement one of the more comprehensive drug testing programs in NCAA Division II in 2007-2008. Mr. Hall reported that during the past several years, USI has conducted tests three times each year with 25-30 student athletes selected randomly during each testing period. In an update on the Great Lakes Valley Conference, he noted that Southern Illinois University-Edwardsville will leave the Conference in 2008 to gain NCAA Division I status and the Conference will continue to review potential expansion. Mr. Hall concluded his report by announcing that the Athletics Department will work with University Division in 2007-2008 to implement an orientation seminar for freshman student athletes. Also in 2007-2008, USI will become one of 128 Division II institutions to participate in the NCAA CHAMPS/Life Skills Program, which promotes student athletes' commitment to academic, athletic, career, personal, and community responsibilities.

President Hoops called on Faculty Senate Chair Christy Baker for a report. Professor Baker reported that the Senate held its annual fall retreat in August and elected officers. Professor Baker was re-elected chair; Professor Bill Wilding was elected vice chair; and Professor Roberta Hoebeke was re-elected secretary. Ms. Baker reported that the Senate is developing a standardized University calendar and is finalizing its 2007-2008 charges to its eight standing committees.

President Hoops concluded his report by calling on Kristina Pelly, president of the Student Government Association (SGA), who reported that SGA hosted a new student cook out during Welcome Week which was attended by more than 800 students. She noted that SGA's General Assembly has met and is beginning to implement new plans for 2007-2008 and that she and other members look forward to a productive year.

E. APPROVAL OF NEW DEGREE PROGRAM: BACHELOR OF SCIENCE IN ADVANCED MANUFACTURING

Mr. Calloway called on Provost Bennett to review a recommendation for approval of a Bachelor of Science in Advanced Manufacturing to be implemented in the spring semester, 2008. Dr. Bennett reported that the proposed program has two primary objectives: to provide skilled baccalaureate-degreed technologists for the advanced manufacturing industry who have potential for supervisory responsibility; and to support regional business and industry in workforce development and training by providing professional development and certificate training opportunities.

She noted the proposed program in Advanced Manufacturing evolved from Indiana Commission for Higher Education recommendations. On May 10, 2002, the Indiana Commission for Higher Education endorsed the agreement entitled *Purdue University and University of Southern Indiana Proposal for Delivery of Engineering Education Alternatives in Southwestern Indiana (April 28, 2002)*, which recommended the "consolidation of existing USI Engineering Technology offerings into a Bachelor of Science (B.S.) in Manufacturing Technology". The 2007 President's Task Force on Workforce and Economic Development confirmed the need for this program.

Provost Bennett reported that collaboration with Vincennes University and Ivy Tech State College has resulted in articulation agreements with these institutions that will be in place before the program recommendation is forwarded to the Commission for Higher Education. The program is recommended by the Dean of the Pott College of Science and Engineering and has been approved by the University Curriculum Committee, the Academic Planning Council, the Faculty Senate, and the President.

Upon the recommendation of the Long-Range Planning Committee, the new degree program, Bachelor of Science in Advanced Manufacturing, was approved.

F. APPROVAL OF NEW DEGREE PROGRAM: DOCTOR OF NURSING PRACTICE

Mr. Calloway asked Provost Bennett to review the recommendation to approve a Doctor of Nursing Practice (DNP). Dr. Bennett reported that the proposal for the Doctor of Nursing Practice is a result of changes in the nursing profession, wherein professional standards for nurse practitioners have shifted from master's preparation to what is called a "first professional degree" or an extension of masters training. She noted that the degree is not the equivalent of a doctorate of philosophy in nursing or nursing science. The National Organization of Nurse Practitioner Faculties and the American Association of Colleges of Nursing (AACN) recommend adoption of this degree as the entry-level degree for advanced practice. Dr. Bennett reported that the proposed program follows the standards outlined by AACN and will build on the Master of Science in Nursing. It will include courses in advanced scientific principles, organizational and system leadership, informatics, cultural competence, health care policy, and evidence-based practice. The new program resources for the program are already in place or readily attainable without additional support from the state. Dr. Bennett reported that health care leadership in the region is supportive of the development of this program. The 2007 President's Task Force on Workforce and Economic Development supported the need for graduate-level clinical nursing and other health-related programs. The addition of the proposed program will support the education, social, and economic growth of southern Indiana by providing expert nurse clinicians, educators, and administrators.

A task force of nursing faculty from the College of Nursing and Health Professions proposed the program. It is recommended by the Dean of the College of Nursing and Health Professions and has been approved by the Graduate Council, the Academic Planning Council, and the President.

Upon the recommendation of the Long-Range Planning Committee, the new degree program, Doctor of Nursing Practice, was approved.

G. REVIEW AND ACCEPTANCE OF CONFLICT OF INTEREST STATEMENTS

Mr. Calloway called on Vice President Rozewski to review the summary of Conflict of Interest Statements in Exhibit I-A. Mr. Rozewski noted that the statements in Exhibit I-A are those of trustees who were appointed by the governor in July 2007. He reported that University policy requires an annual disclosure statement from all trustees and members of the senior staff. Mr. Rozewski recommended approval of the statements and noted that following the approval of the Board of Trustees, the statements will be forwarded to the State Board of Accounts.

On a motion by Ms. MacDonell, seconded by Mr. McDonald, the Conflict of Interest Statements summarized in Exhibit I-A were approved.

SECTION II – FINANCIAL MATTERS

A. REPORT OF THE FINANCE/AUDIT COMMITTEE

The Finance/Audit Committee met prior to the Board of Trustees meeting on September 6, 2007. Mr. Calloway called on Committee Chair Knight for a report. Mr. Knight reported that the Committee approved recommendations to the Board of Trustees for approval of 2008-2009 housing rates and meal plan rates and approved budget appropriations for fiscal year 2006-2007.

The Committee heard a report on the performance of the VEBA Trust Fund. It discussed the fiduciary responsibilities of the Committee with respect to the trust, reviewed the history of the trust's investment performance, and approved a recommendation to the Board of Trustees to transfer funds to the VEBA Trust.

B. APPROVAL OF 2008-2009 HOUSING RATES

Mr. Calloway called on Vice President Rozewski for a review of the recommended 2008-2009 housing rates. Mr. Rozewski reported that the University offers 578 apartments in 43 buildings and 236 suites in four residence halls with a current occupancy rate of 95.3 percent. He reported that the housing operation is a self-supporting auxiliary service with a budget of \$8.8 million. The recommendation for 2008-2009 rates includes increases ranging from \$33 to \$74 per semester. Mr. Rozewski noted that the cost of the housing and dining options most frequently selected by USI students continue to be at or below the cost of similar housing and dining options at other Indiana public universities.

Upon the recommendation of the Finance/Audit Committee, the following 2008-2009 housing rates were approved.

	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>	<u>EFFECTIVE DATE</u>
<u>FALL OR SPRING SEMESTER</u>			
<u>McDONALD or O'DANIEL APARTMENT</u>			
Two Bedroom: Two students per bedroom	\$1,642	\$1,675	7-01-08
One student per bedroom	2,941	3,000	7-01-08
One Bedroom: Two students	1,983	2,023	7-01-08
One student	3,691	3,765	7-01-08
<u>GOVERNORS, NEWMAN, O'BANNON, or RUSTON HALL</u>			
One and Two Bedroom: Two students per bedroom	\$1,642	\$1,675	7-01-08

SUMMER SESSIONS

Summer session rates are indexed to semester rates. The rate for each five-week summer session is one-third of the academic year semester rate.

C. APPROVAL OF 2008-2009 MEAL PLAN RATES

Mr. Calloway asked Vice President Rozewski to review the proposed 2008-2009 meal plan rates. Mr. Rozewski reported that food service at the University of Southern Indiana has been operated for many years by Sodexo, Inc. and that dining services, like housing, is part of the University's auxiliary system and is self-supporting from revenues. He noted that the administration is pleased with the current management of food services.

The proposed rates allow for normal increases in food and labor costs and the increases range from \$20 to \$45 per semester. Mr. Rozewski reported that approximately 1,000 students have meal plans and that students who live in the Residence Halls are required to purchase a Resident Meal Plan. Three plans are available from which students can choose. The proposed rates allow for normal increases in food and labor costs.

Upon the recommendation of the Finance/Audit Committee, the following 2008-2009 meal plan rates were approved.

FALL OR SPRING SEMESTER

	<u>CURRENT RATE</u>	<u>PROPOSED RATE</u>	<u>EFFECTIVE DATE</u>
Red Eagle Plan	\$1,629	\$1,649	7-01-08
White Eagle Plan	1,569	1,610	7-01-08
Blue Eagle Plan	1,435	1,480	7-01-08

SUMMER SESSIONS

Meal plans are not offered during summer sessions.

D. APPROVAL OF TRANSFER OF FUNDS TO THE VEBA (VOLUNTARY EMPLOYEES' BENEFIT ASSOCIATION) TRUST

Mr. Calloway called on Vice President Rozewski, who reported that the Board of Trustees created the Voluntary Employees' Benefit Association (VEBA) Trust in 1995 to establish a long-term investment vehicle to fully or partially fund future retiree benefit costs for medical, dental, and life insurance coverage. As of June 30, 2007, the VEBA Trust had a balance of \$7,257,792.

Mr. Rozewski reported that the University is now in the "accumulation period" for the trust and that during this period of approximately another 10 years, the cost of retiree benefits will be funded through the University's general operating budget. Mr. Rozewski reported that in 2006-2007, the cost of these benefits was approximately \$773,000. He noted that an actuarial study of the VEBA Trust is nearing completion and the results will be shared with the Board of Trustees at a future meeting.

The VEBA (Voluntary Employees' Benefit Association) Trust Investment Policy requires the approval of the Board of Trustees for a transfer of funds to the VEBA Trust.

Upon the recommendation of the Finance/Audit Committee, a transfer of \$500,000 to the VEBA Trust was approved.

E. UPDATE ON CURRENT CONSTRUCTION PROJECTS

Mr. Calloway called on Vice President Rozewski, who introduced Director of Facilities and Operations Planning Steve Helfrich. Mr. Helfrich reported on the progress of the quadrangle project and the completion of the lower level of the Science and Education Center and shared photographs of the projects, which are nearing completion.

He reviewed the progress of the following projects which are under construction.

- McDonald Community Center renovation
- Kenneth P. McCutchan Art Center construction
- Emergency power upgrade for University Center
- Wood siding replacement on three Harmonist buildings in New Harmony
- Card access system expansion for laboratory and entry doors
- Parking lot and street lighting upgrade
- Wright Administration Room 188 renovation
- Orr Center sidewalk replacement

Projects for which bids will soon be awarded include the construction of the Support Services Facility and the expansion of the Recreation and Fitness Center.

Mr. Helfrich reviewed these projects, which are in the design phase:

- Business and Engineering Center construction
- Campus Entrance and loop road construction
- University Center Expansion
- Ceramics Center relocation
- Science Center - Phase I renovation
- Student Financial Assistance and Admissions offices renovation

SECTION III – PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTIONS

Mr. Calloway called on Provost Bennett, who reviewed the following proposed personnel actions.

On a motion by Mr. Will, seconded by Mr. Knight, the personnel actions were approved.

1. Retirement

Associate Professor of Engineering Leonard M. Cook, in accordance with the revised retirement policy, has requested retirement effective June 30, 2008, including leave with pay for the period January 7, 2008, through May 11, 2008. Severance pay based on 33 years of service to the University will be paid as of June 30, 2008.

2. Emeritus Status

It is recommended that the following faculty member be retired officially with the effective date shown and that the appropriate emeritus title, as indicated, be conferred:

Associate Professor Emeritus of Engineering Leonard M. Cook
33 years at USI, effective June 30, 2008.

There being no further business, the meeting adjourned at 11:20 a.m.

Respectfully submitted,



Amy MacDonell
Secretary

**Possible Conflict of Interest Disclosure Statements
Filed for 2007**

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
8-15-07	Ted C. Ziemer, Jr. Trustee	Ziemer, Stayman, Weitzel & Shoulders	Partner
8-15-07	Jamie L. Johnson Trustee	N/A	N/A