

AGENDA
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

September 7, 1990

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. Approval of Minutes of July 5, 1990, Meeting
- B. Establishment of Next Meeting Date, Time, Location
- C. President's Report

SECTION II - FINANCIAL MATTERS

- A. Approval of Legislative Operating Budget Request, 1991-93
- B. Approval of Blue Cross/Blue Shield Group Health Insurance and Health Resources, Inc., Dental Insurance Premium Rates
- C. Approval of Welborn HMO Group Health Insurance and Health Resources, Inc., Dental Insurance Premium Rates
- D. Approval of Resolution to Appoint a Committee to Award Contracts for Construction of Offices
- E. Approval of Budget Appropriations, Adjustments, and Transfers
- F. Approval of Budget Adjustments for Fiscal Year 1989-90

SECTION III - PERSONNEL MATTERS

- A. Approval of Personnel Actions

SUPPLEMENTAL INFORMATION
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

September 7, 1990

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. APPROVAL OF MINUTES OF JULY 5, 1990, MEETING**
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION**
- C. PRESIDENT'S REPORT**

SECTION II - FINANCIAL MATTERS

A. APPROVAL OF LEGISLATIVE OPERATING BUDGET REQUEST, 1991-93

The request for operating appropriations for the 1991-93 biennium has been prepared and is to be submitted to the Indiana Commission for Higher Education, the State Budget Agency, and the Indiana General Assembly. This request is summarized in Exhibit II-A.

Approval of the Legislative Operating Budget Request, Exhibit II-A, is recommended.

B. APPROVAL OF BLUE CROSS/BLUE SHIELD GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC., DENTAL INSURANCE PREMIUM RATES

The following Blue Cross/Blue Shield health insurance and Health Resources, Inc. dental insurance monthly premium rates have been quoted for a twelve-month period beginning October 1, 1990. The renewal rates include the addition of the Human Organ Transplant rider. Through this rider members would be covered for heart, liver, pancreas or heart/lung transplants. The rates also include a change in dental providers from Blue Cross/Blue Shield to Health Resources, Inc.

The premium rates effective October 1, 1990, for Blue Cross/Blue Shield/Health Resources, Inc. have increased 20.90 percent for single coverage, 16.54 percent for family coverage, and 20.88 percent for retiree coverage. The renewal calculations reflect the income required to cover the claims and administrative costs based on the University's projected claims experience and current medical/dental trends.

Blue Cross/Blue Shield/Health Resources, Inc. provides the primary health/dental insurance coverage for 294 employees, dependents, and retirees. Health Resources, Inc. is administered locally and provides service for over 8,000 members in the local area. The University contribution for single and family coverage is 75 percent of the total premium. The contribution for the retired employee eligible for Medicare takes into consideration the cost of Medicare to the retiree.

Approval to renew the master policy with Blue Cross/Blue Shield and add dental services provided by Health Resources, Inc. with the following rate schedule for 1990-91 is recommended.

1989-90 MONTHLY PREMIUM RATES

	<u>Medical Premium</u>	<u>Dental Premium</u>	<u>Total Premium</u>	<u>University Contribution</u>	<u>Employee Contribution</u>
Single	\$107.80	\$ 8.55	\$116.35	\$ 87.27	\$29.08
Family	279.42	29.93	309.35	232.01	77.34
Over 65 (Retired)	97.51	8.98	106.49	86.49	20.00

1990-91 MONTHLY PREMIUM RATES

	<u>Medical Premium</u>	<u>Human Organ Transplant Rider</u>	<u>Dental Premium</u>	<u>Total Premium</u>	<u>University Contribution</u>	<u>Employee Contribution</u>
Single	\$125.06	\$2.85	\$12.76	\$140.67	\$105.49	\$35.18
Family	324.12	2.85	33.56	360.53	270.34	90.14
Over 65 (Retired)	113.12	2.85	12.76	128.73	102.73	26.00

C. APPROVAL OF WELBORN HMO GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC., DENTAL INSURANCE PREMIUM RATES

Since October 1988, the University of Southern Indiana has offered Welborn HMO/Health Resources, Inc. as an alternative health/dental benefit program. Welborn HMO is administered locally and currently provides services for over 32,000 members in the local area. Health Resources, Inc., also is administered locally and provides services for over 8,000 members in the local area.

The premium rates for Welborn HMO and Health Resources, Inc. effective October 1, 1990, have increased .88 percent for single coverage, .44 percent for family coverage and 1.35 percent for retiree coverage. The medical rates from Welborn HMO for the 1990-91 contract year are the same as they were for the 1989-90 contract year. The dental rates from Health Resources, Inc. increased 9.34 percent for single coverage, 4.58 percent for family coverage and 4.58 percent for retiree coverage.

Welborn HMO/Health Resources, Inc. provides the primary health and dental insurance coverage for 76 employees, dependents, and retirees. The University contribution for single, family, and retiree coverage is 75 percent of the total premium.

Approval to renew the master policies with Welborn HMO and Health Resources, Inc. with the following rate schedule for 1990-91 is recommended.

1989-90 MONTHLY PREMIUM RATES

	<u>Medical Premium</u>	<u>Dental Premium</u>	<u>Total Premium</u>	<u>University Contribution</u>	<u>Employee Contribution</u>
Single	\$112.50	\$11.67	\$124.17	\$ 87.27	\$ 36.90
Family	302.25	32.09	334.34	232.02	102.32
Over 65 (Retired)	69.00	11.67	80.67	80.67	-0-

1990-91 MONTHLY PREMIUM RATES

	<u>Medical Premium</u>	<u>Dental Premium</u>	<u>Total Premium</u>	<u>University Contribution</u>	<u>Employee Contribution</u>
Single	\$112.50	\$12.76	\$125.26	\$ 93.94	\$31.32
Family	302.25	33.56	335.81	251.85	83.96
Over 65 (Retired)	69.00	12.76	81.76	61.32	20.44

D. APPROVAL OF RESOLUTION TO APPOINT A COMMITTEE TO AWARD CONTRACTS FOR CONSTRUCTION OF OFFICES

Approval of the following resolution is recommended.

WHEREAS, the Board of Trustees of the University of Southern Indiana wishes to enhance the completion of the construction of offices in the lower level of the Robert D. Orr Center on a timely basis, and

WHEREAS, the construction bids will be received on September 12, 1990, and the next scheduled meeting of the Board of Trustees is not until November, 1990,

NOW, THEREFORE, BE IT RESOLVED THAT the Chairman of the Board is authorized to appoint a committee of Trustees to award the contracts after all bids have been received and reviewed by architects and university officials, and

FURTHER RESOLVED that the committee is authorized to award the contracts on behalf of the Board of Trustees, and

FURTHER RESOLVED that the committee will report its actions at the next scheduled meeting of the Board of Trustees.

E. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

Approval of the following budget appropriations, adjustments, and transfers is recommended.

From: Unappropriated Current Operating Funds

To:	1-10176 New Harmony Theatre 1990 Season Personal Services	2,033.34
To:	1-10920 University Division Supplies and Expenses	1,487.00
To:	1-13200 Library Supplies and Expenses Capital Outlay	14,848.00 13,549.91
To:	1-14004 Counseling Supplies and Expenses	128.75
To:	1-15000 Physical Plant Supplies and Expenses	54,393.91

From: Unappropriated Restricted Funds

To:	4-45090 1990-91 Medical Education Personal Services Supplies and Expenses	87,367.00 46,071.00
To:	4-45998 USI Liberal Arts Mini Forum Supplies and Expenses	200.00
To:	4-46002 1990-91 Vocational/Technical Equipment Capital Outlay	23,105.00
To:	4-46003 Careers in Science & Technology Supplies and Expenses	1,000.00
To:	4-46005 1989-90 Perkins Disadvantaged Personal Services Supplies and Expenses	10,563.00 3,000.00
To:	4-46006 Kellogg Community Partnership Project Personal Services Supplies and Expenses Capital Outlay	4,500.00 8,500.00 12,000.00
To:	4-46007 1990-91 Perkins Disadvantaged Personal Services Supplies and Expenses	12,037.00 7,000.00

F. APPROVAL OF BUDGET ADJUSTMENTS FOR FISCAL YEAR 1989-90

The annual closing of the financial records requires adjustments, transfers between funds, and additional appropriations. These closing transactions are detailed in Exhibit II-B.

Approval of these transactions in Exhibit II-B, is recommended.

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTIONS

Approval of the following personnel actions is recommended.

1. Approval of Early Retirement

Janet V. Freeman, Professor of Education, in accordance with the early retirement policy, has requested early retirement effective May 9, 1992, including leave with pay for the period of January 13, 1992, through May 9, 1992. Severance pay based on 22 years of service to the University will be paid as of June 30, 1992.

Benjamin P. Miller, Professor of Physics, in accordance with the early retirement policy, has requested early retirement effective May 9, 1992, including one-half assignment for the 1991-92 academic year with full pay, August 19, 1991, through May 9, 1992. Severance pay based on 24 years of service to the University will be paid as of June 30, 1992.

UNIVERSITY OF SOUTHERN INDIANA
OPERATING BUDGET REQUEST
1991-93
SUMMARY SCHEDULES

Submitted to the
Commission for Higher Education
and the
State Budget Agency

September 1, 1990

SUMMARY I
SUMMARY OF 1991-93 OPERATING REQUEST

UNIVERSITY OF SOUTHERN INDIANA

EDUCATIONAL SERVICES	1990-91 BUDGET		1991-92 REQUEST		1992-93 REQUEST		TOTAL BIENNIIUM (\$)
	TOTAL (\$)	CHANGE (\$)	TOTAL (\$)	CHANGE (\$)	TOTAL (\$)	CHANGE (\$)	
I. INSTRUCTION	19,229,986	3,655,403	22,885,389	2,043,151	24,928,540	2,043,151	47,813,929
A. On-Campus for Credit Instruction	464,902	15,764	480,666	16,630	497,296	16,630	977,962
B. Noncredit	19,694,888	3,671,167	23,366,055	2,059,781	25,425,836	2,059,781	48,791,891
SUBTOTAL	517,735	28,475	546,210	30,042	576,252	30,042	1,122,462
II. STUDENT ASSISTANCE	20,212,623	3,699,642	23,912,265	2,089,823	26,002,088	2,089,823	49,914,353
TOTAL EDUCATIONAL SERVICE BUDGET	=====	=====	=====	=====	=====	=====	=====

EXPENDITURE BUDGET CHANGES

I. PRICE INFLATION							
A. Personal Services	980,751	1,069,137					3,030,639
B. Supplies and Expense	259,029	273,276					791,334
SUBTOTAL	1,239,780	1,342,413					3,821,973
II. ACTIVITY LEVEL CHANGE							
A. Plant Expansion	0	0					0
SUBTOTAL	0	0					0
III. QUALITY IMPROVEMENTS							
SUBTOTAL	659,535	717,368					2,036,438
IV. STUDENT ASSISTANCE							
SUBTOTAL	28,475	30,042					86,992
V. EXPENDITURE ADJUSTMENTS							
A. Prior Enrollments	1,546,650	0					3,093,300
B. MBA	70,000	0					140,000
C. Nursing	155,202	0					310,404
SUBTOTAL	1,771,852	0					3,543,704
TOTAL EXPENDITURE BUDGET	3,699,642	2,089,823					9,489,107

INCOME BUDGET

I. STUDENT FEES							
A. Rate Change	5,661,504	434,078	6,095,582	457,952	6,553,534	457,952	12,649,116
B. Debt Service Reduction	5,661,504	236,719	236,719	43,225	279,944	43,225	516,663
SUBTOTAL	0	670,797	6,332,301	501,177	6,833,478	501,177	13,165,779
II. FEDERAL FUNDS							
SUBTOTAL	0	0					0
III. STATE APPROPRIATIONS							
A. Operating Expense	12,805,706	3,265,564	16,071,270	1,631,871	17,703,141	1,631,871	33,774,411
B. Fee Replacement Base	1,745,413	(236,719)	1,508,694	(43,225)	1,465,469	(43,225)	2,974,163
SUBTOTAL	14,551,119	3,028,845	17,579,964	1,588,646	19,168,610	1,588,646	36,748,574
TOTAL INCOME BUDGET	20,212,623	3,699,642	23,912,265	2,089,823	26,002,088	2,089,823	49,914,353
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SUMMARY II

INDIANA PUBLIC POSTSECONDARY EDUCATION
 PRIORITY RANKING OF INSTITUTIONAL BUDGET REQUEST
 1991-93 BIENNIUM

UNIVERSITY OF SOUTHERN INDIANA

Priority	Item	1991-92 Increases	1992-93 Increases
	1990-91 Expenditure Base	20,212,623	23,912,265
	Adjustments to Base:		
	Prior enrollment change	1,546,650	
	MBA	70,000	
	Nursing	155,202	
	Total Adjusted Base	21,984,475	23,912,265
1.	Price Inflation		
	Salaries & Wages	645,545	681,050
	Staff Benefits	335,206	388,087
	General Supplies & Expenses	199,519	210,493
	Energy	42,673	45,020
	Utilities	2,777	2,929
	Fire & Casualty Insurance	14,060	14,834
2.	Student Assistance	28,475	30,042
3.	Quality Improvements	659,535	717,368
	Total Increase Requested	1,927,790	2,089,823
	TOTAL REQUESTED	23,912,265	26,002,088

EXPENDITURES I
 EXPLANATION OF PRICE INFLATION BUDGET CHANGES
 UNIVERSITY OF SOUTHERN INDIANA

	1990-91		1991-92		1992-93		
	General Fund Expenditures	Less: Other Unrestricted Income	1990-91 Base Budget Expenditures	Projected Change	Total Budget	Projected Change	Total Budget
A. PERSONAL SERVICES							
1. Salaries & Wages	12,477,979	740,792	11,737,187	645,545	12,382,732	681,050	13,063,782
2. Staff Benefits							
a. Retirement Programs							
(1) PERF	262,145		262,145	14,418	276,563	15,211	291,774
(2) STRF	81,271		81,271	4,470	85,741	4,716	90,457
(3) TIAA/GREF	904,560		904,560	49,751	954,311	52,487	1,006,798
b. Social Security	933,952		933,952	51,367	985,319	54,193	1,039,512
c. Life Insurance	62,131		62,131	3,417	65,548	3,605	69,153
d. Health Insurance	948,861		948,861	208,749	1,157,610	254,674	1,412,284
e. Employee Remitted Fees	55,166		55,166	3,034	58,200	3,201	61,401
SUBTOTAL	3,248,086		3,248,086	335,206	3,583,292	388,087	3,971,379
TOTAL PERSONAL SERVICES	15,726,065	740,792	14,985,273	980,751	15,966,024	1,069,137	17,035,161
B. SUPPLIES & EXPENSES							
1. General S & E	3,886,039	258,412	3,627,627	199,519	3,827,146	210,493	4,037,639
2. Energy							
a. Electricity	634,564		634,564	34,901	669,465	36,821	706,286
b. Natural Gas	141,304		141,304	7,772	149,076	8,199	157,275
SUBTOTAL	775,868		775,868	42,673	818,541	45,020	863,561
3. Utilities							
a. Water	15,482		15,482	852	16,334	898	17,232
b. Sewer	34,996		34,996	1,925	36,921	2,031	38,952
SUBTOTAL	50,478		50,478	2,777	53,255	2,929	56,184
4. Fire & Casualty Insurance	255,642		255,642	14,060	269,702	14,834	284,536
TOTAL SUPPLIES & EXPENSES	4,968,027	258,412	4,709,615	259,029	4,968,644	273,276	5,241,920
TOTAL PRICE INFLATION	20,694,092	999,204	19,694,888	1,239,780	20,934,668	1,342,413	22,277,081
STUDENT ASSISTANCE	517,735		517,735	28,475	546,210	30,042	576,252
TOTAL BASE BUDGET	21,211,827	999,204	20,212,623	1,268,255	21,480,878	1,372,455	22,853,333

BUDGET ADJUSTMENTS FOR FISCAL YEAR 1989-90

1. Transfer of Funds

From:	2-20000 Student Activities	
To:	3-30200 University Center	1,600.00
From:	3-30700 Athletics Grant-In-Aid	
To:	3-30601 Athletics Revenue	10,175.14

2. Transfer and Appropriation of Funds

From:	Unappropriated Designated Funds	
To:	2-20800 Visual Art Supply Fund Supplies and Expenses	4.85
To:	2-22000 Extended Services Revolving Fund Personal Services Supplies and Expenses	9,394.18 87,549.10
To:	2-22300 Training Services Revolving Fund Personal Services Supplies and Expenses	2,100.00 28,438.81
To:	2-23000 General Instruction Revolving Fund Supplies and Expenses	3,470.16
To:	2-24200 Computer Maintenance Revolving Fund Personal Services Supplies and Expenses Capital Outlay	1,783.78 3,648.28 41,222.93
From:	1-14000 General Student Administration Services	
To:	1-15000 Physical Plant Supplies and Expenses	250.00
From:	1-19999 Current Operating Transfers Out	
To:	6-60101 Energy Management Controls Capital Outlay	88,395.56
To:	6-60103 Copy Center Equipment Capital Outlay	9,801.00
To:	6-61070 McDowell Road Acreage Capital Outlay	125,500.00
From:	2-20400 Student Publications	
To:	2-20600 Transitions Supplies and Expenses	5,020.02

From:	2-20500 Shield	
To:	2-20400 Student Publications Supplies and Expenses	1,212.99
From:	2-21000 Instructional Facilities Fees	
To:	6-64100 Academic Building Facilities Supplies and Expenses	193,607.00
From:	2-22000 Extended Services Revolving Fund	
To:	2-22300 Training Services Revolving Fund Supplies and Expenses	2,235.81
From:	2-24400 Telecommunications Revolving Fund	
To:	6-64103 Junior Lien Student Fee Bonds Supplies and Expenses	72,338.00
From:	3-30200 University Center	
To:	3-30900 Historic New Harmony Supplies and Expenses Capital Outlay	26,900.00 3,885.66
To:	3-30910 New Harmony Gallery Personal Services	382.20
To:	3-30920 New Harmony Tours Personal Services	1,461.29
From:	3-30400 New Harmony Museum Shop	
To:	3-30910 New Harmony Gallery Personal Services Supplies and Expenses	1,517.80 4,702.20
From:	4-45955 Small Business Administration 10/88 - 12/89	
To:	2-23000 General Instruction Revolving Fund Supplies and Expenses	2,777.78
From:	4-46010 Small Business Administration 10/89 - 12/90	
To:	2-23000 General Instruction Revolving Fund Supplies and Expenses	1,755.22
From:	6-60010 Interest Earned Auxiliary Funds	
To:	3-30800 Day Care Center Personal Services Supplies and Expenses	5,831.57 3,184.63

3. Appropriation of Funds

From: Unappropriated University Center Funds

To: 3-30200 University Center
Capital Outlay 6,780.48

From: Unappropriated New Harmony Museum Shop Funds

To: 3-30400 New Harmony Museum Shop Operations
Supplies and Expenses 6,491.38

To: 3-30420 Museum Shop General Merchandise
Supplies and Expenses 4,700.00

To: 3-30430 Museum Shop Books
Supplies and Expenses 2,900.00

To: 3-30440 Museum Shop Logo
Supplies and Expenses 280.00

From: Unappropriated USI Bookstore Funds

To: 3-30500 Bookstore Operations
Personal Services 6,310.00
Supplies and Expenses 12,575.00
Capital Outlay 10,280.00

To: 3-30510 Bookstore New Books
Supplies and Expenses 46,213.87

To: 3-30520 Bookstore Used Books
Supplies and Expenses 88,357.55

To: 3-30530 Bookstore Supplies
Supplies and Expenses 2,184.99

To: 3-30540 Bookstore Wholesale Books
Supplies and Expenses 15,620.59

To: 3-30550 Bookstore Sundries
Supplies and Expenses 9,908.70

From: Unappropriated Athletics Funds

To: 3-30605 Athletics--Women's Basketball
Supplies and Expenses 374.58

To: 3-30610 Athletics--Soccer
Supplies and Expenses 1,327.51

To:	3-30612 Athletics--Basketball Tournament Supplies and Expenses	16,173.13
To:	3-30614 Athletics--Soccer Tournament Supplies and Expenses	966.30
From:	Unappropriated Athletics Grant-In-Aid Funds	
To:	3-30700 Grant-In-Aid Supplies and Expenses	3,014.00
From:	Unappropriated Day Care Center Funds	
To:	3-30800 Day Care Center Personal Services	5,455.43
	Supplies and Expenses	1,195.01
From:	Unappropriated Historic New Harmony Funds	
To:	3-30900 Historic New Harmony Operations Personal Services	251.25
	Supplies and Expenses	193.00
	Capital Outlay	1,000.00
To:	3-30910 New Harmony Gallery Supplies and Expenses	8,248.50
To:	3-30912 Gallery Framing Supplies and Expenses	1,882.62
From:	Unappropriated Summer Resident Program Funds	
To:	3-31000 Summer Resident Program Supplies and Expenses	16,940.31
To:	3-31010 MASH Refurbishing Supplies and Expenses	1,400.13
From:	Unappropriated Young Abe Lincoln Funds	
To:	3-32010 Young Abe Lincoln '90 Repairs and Maintenance	1,600.00
	Capital Outlay	8,100.00