

## MINUTES

### ACADEMIC AFFAIRS AND ENROLLMENT MANAGEMENT COMMITTEE

#### UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

November 7, 2019

The Academic Affairs and Enrollment Management Committee of the University of Southern Indiana Board of Trustees met on Thursday, November 7, 2019, in the Griffin Center on campus. Present were Trustees, Christine Keck, John Dunn, and Kenneth Sendelweck. Christine Keck acted as committee chair in the absence of Jeffrey Knight. Also present were Provost Mohammed F. Khayum and Vice President for Enrollment Management Andrew W. Wright.

#### 1. ACADEMIC AFFAIRS UPDATE

Dr. Mohammed Khayum, provost, provided an update on Academic Affairs. Provost Khayum stated students are currently registering for classes for the 2020 spring and summer semesters. The collaboration with the Indiana Commission for Higher Education continues with two initiatives; Credential Engine, a project aimed at creating a nationwide repository of credentials offered by higher education institutions; and the Comprehensive Learner Record, which will include educational experiences and outcomes not typically reflected on academic transcripts. Provost Khayum concluded his report informing the committee the development of the next five-year academic calendar is complete and awaiting final approval.

#### 2. REVIEW OF THE ACADEMIC PROGRAM DEVELOPMENT PLAN

Dr. Khayum reviewed the Academic Development Program Plan in (Attachment A). The plan was revised by the Academic Planning Council at its meeting on October 14, 2019.

#### 3. APPROVAL OF A NEW DEGREE PROGRAM: MASTER OF ARTS IN CRIMINAL JUSTICE

The College of Liberal Arts proposed to offer a Master of Arts in Criminal Justice degree. A complete abstract describing the program is in Attachment B. The proposed implementation date is fall 2020.

Provost Khayum introduced Dean James Beeby and Dr. Todd Schroer, chair of the Criminal Justice Department, to provide details surrounding the program development and the need for the degree.

On a motion by Mr. Dunn, seconded by Mr. Sendelweck, the committee approved the recommendation to the Board of Trustees to approve the degree program in Attachment B.

#### 4. ENROLLMENT UPDATE

Andrew Wright, vice president for Enrollment Management, reported on the final graduation rates for first-time, full-time, bachelor's degree seeking only students. He noted the four-year graduation rate was the second highest in USI history at 33.5 percent, while the five-year and six-year graduation rates were the highest in USI history.

Priority registration for spring 2020 began on Monday, November 4, and continues through Friday, November 15, 2019. Applications, admissions and orientation reservations, for new freshman students remain stable, while the number of transfer students has increased over last year. New graduate applications have decreased slightly, however, graduate program admissions have increased by 31 students.

Mr. Wright stated freshman applications for fall 2020 are currently even with the number of applications for fall 2019 and have slightly decreased.

Mr. Wright concluded his report with a brief summary of events happening on campus targeting potential students, as well as events for students who have been admitted.

## **5. PRESENTATION ON USI'S DUAL CREDIT COLLEGE ACHIEVEMENT PROGRAM**

Jaclyn Dumond, assistant director of Lifelong Learning presented a report on USI's dual credit College Achievement Program (CAP) and the data regarding the recruitment and retention of these students. She began by providing a brief history on the growth of the program, the constraints of the program (i.e. geographical borders), and how USI compares to other universities offering CAP to high school students.

Ms. Dumond explained the laws and policies in Indiana pertaining to CAP, by providing the details surrounding how the laws came into place and how colleges and high schools are to follow those. Every high school in the state must offer at least two dual credit courses. A dual credit course is a course that a student completes in high school for credit and can be counted at a university. Ms. Dumond explained the restrictions placed on universities by the state, the financial influence of these restrictions, and how Indiana has tried to offset the financial impact for universities.

The CAP program is accredited by the National Alliance of Concurrent Enrollment Partnerships. They set the standards that CAP programs must adhere to. Faculty liaisons provide support and training, review curricular alignments, and make observation visits, to ensure high school teachers are successful. USI's CAP program is up for reaccreditation this academic year.

Ms. Dumond concluded her report discussing how USI has benefited from the CAP program in the recruitment and retention of these students through the fourth year.

There being no further business, the meeting was adjourned at 10:27 a.m.

**UNIVERSITY OF SOUTHERN INDIANA  
New Program Development Plan**

**Revised by Academic Planning Council  
October 14, 2019**

**Baccalaureate Degree**

**Master Degree**

**Doctorate Degree**

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**2019-2021 Biennium**

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Biomedical Engineering  
Business/Engineering  
Business Economics  
Geography  
Industrial Engineering

Athletic Training  
Criminal Justice  
Elementary Math Specialist  
Environmental Science  
Food and Nutrition (Dietetics)  
Health Informatics  
Medical Sciences (MS or Post Bac. Cert.)  
Supply Chain Logistics

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**2021-2023 Biennium**

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Gender Studies  
Bachelor of Fine Arts

Manufacturing Engineering (MSE)

Occupational Therapy

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**2023-2025 Biennium**

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**ABSTRACT**  
**Master of Arts in Criminal Justice**  
**To be offered online only**  
**By the University of Southern Indiana, Evansville, Indiana**

**Consistency with Institution's Mission:**

A Master of Arts in Criminal Justice (MACJ) degree program is a logical extension and fit for the Criminal Justice Studies department. An undergraduate degree in Criminal Justice studies was first offered at the university in 2008 and has grown to be one of the largest majors in the College of Liberal Arts, which is reflective of a quality program that meets the needs of our community and region. This proposed Master of Arts in Criminal Justice (MACJ) directly supports USI's mission to be "an engaged learning community advancing education and knowledge, enhancing civic and cultural awareness, and fostering partnerships through comprehensive outreach programs," while preparing "individuals to live wisely in a diverse and global community." Through the program, students will graduate with a solid understanding of the criminal justice system, crime-related theories, and research and data analysis techniques which will enable students to apply evidence-based practices and policies within their field.

**Relation to Institution's Strategic and/or Academic Plan:**

The proposed MACJ degree program fits USI's strategic plan by meeting the needs and goals of the Evansville metropolitan area as well as the region's many employment opportunities in Criminal Justice. The proposed degree will: 1) will support employees in our region's and the state's many criminal justice related fields. Acquiring this degree is often a needed step on the path to leadership positions in their places of employment; 2) help USI further its goal to improve recruitment and retention by providing to the organizations that USI already has ongoing relations with a means to advancement for employees; and 3) this degree represents the logical progression of the Criminal Justice program at USI. It aligns with USI's ongoing efforts to increase the number of graduate level programs offered. The local, state, and regional demand for the degree points towards its sustainability going forward.

**Curriculum:**

The proposed MA will require 36 credit hours to complete. Classes will be eight weeks in length with six terms per year. Rolling admissions will allow students to begin their studies any term throughout the year. Due to the cyclical scheduling of required courses students will be able to graduate two years after their start date following a standard one-course per term track. Students wishing to graduate faster may choose the accelerated track, taking two courses per term, allowing them to obtain their MACJ degree in only one year.

**Employment Possibilities:**

The Bureau of Labor Statistics projects average nationwide employment growth from 2018-2028 of five percent for police and detectives, three percent for probation and parole officers, and eight percent for private detectives and investigators, with a decline of seven percent for correctional officers and bailiffs. The Department of Workforce Development for the State of Indiana projects there to be employment growth from 2016-2026 of 7.5 percent for police and sheriff's patrol officers and 7.4 percent for probation officers, with a decline of 7.9 percent for correctional officers and jailers. A variety of criminal justice organizations have provided written support for our current effort. Additionally, graduating students have been surveyed to determine their interest. In Spring 2017, 75 percent stated that they would be interested in enrolling in a MA in Criminal Justice at USI, while in Spring 2018, 69 percent stated their interest.